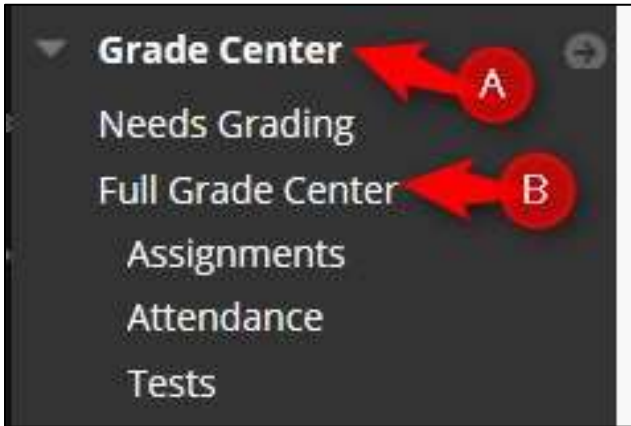


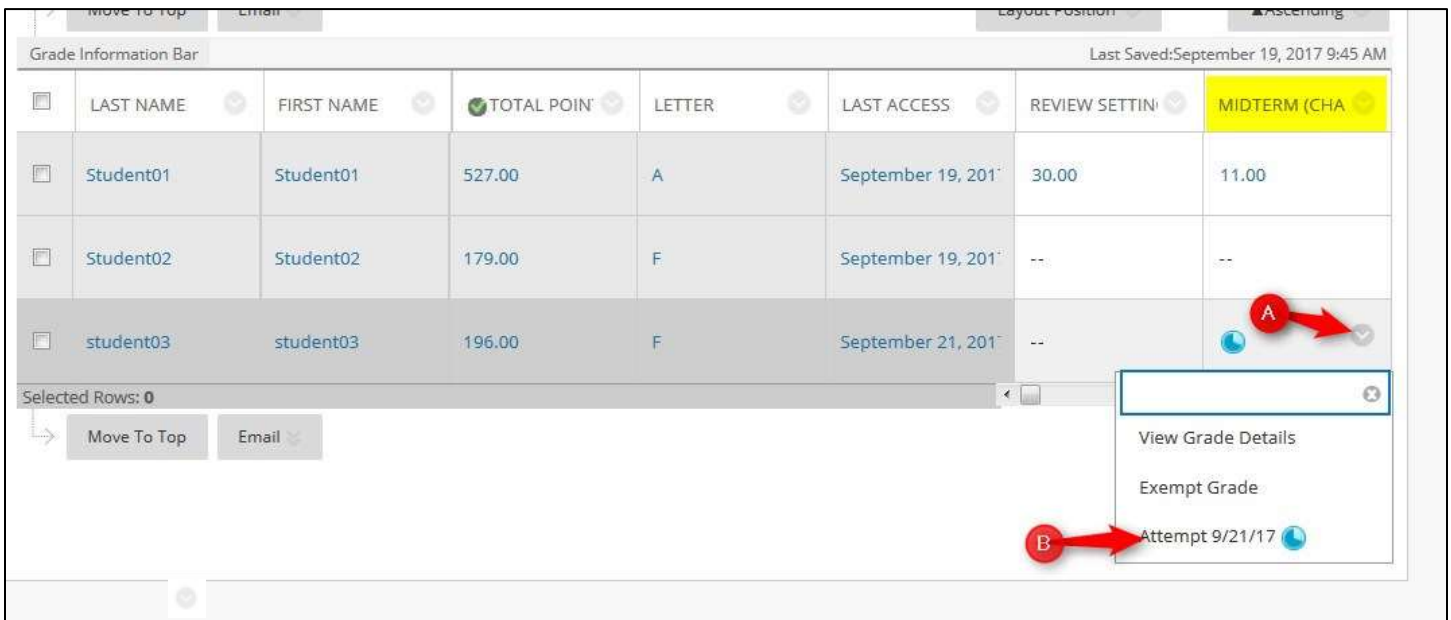
# How do I submit test attempts for students?

## Directions:

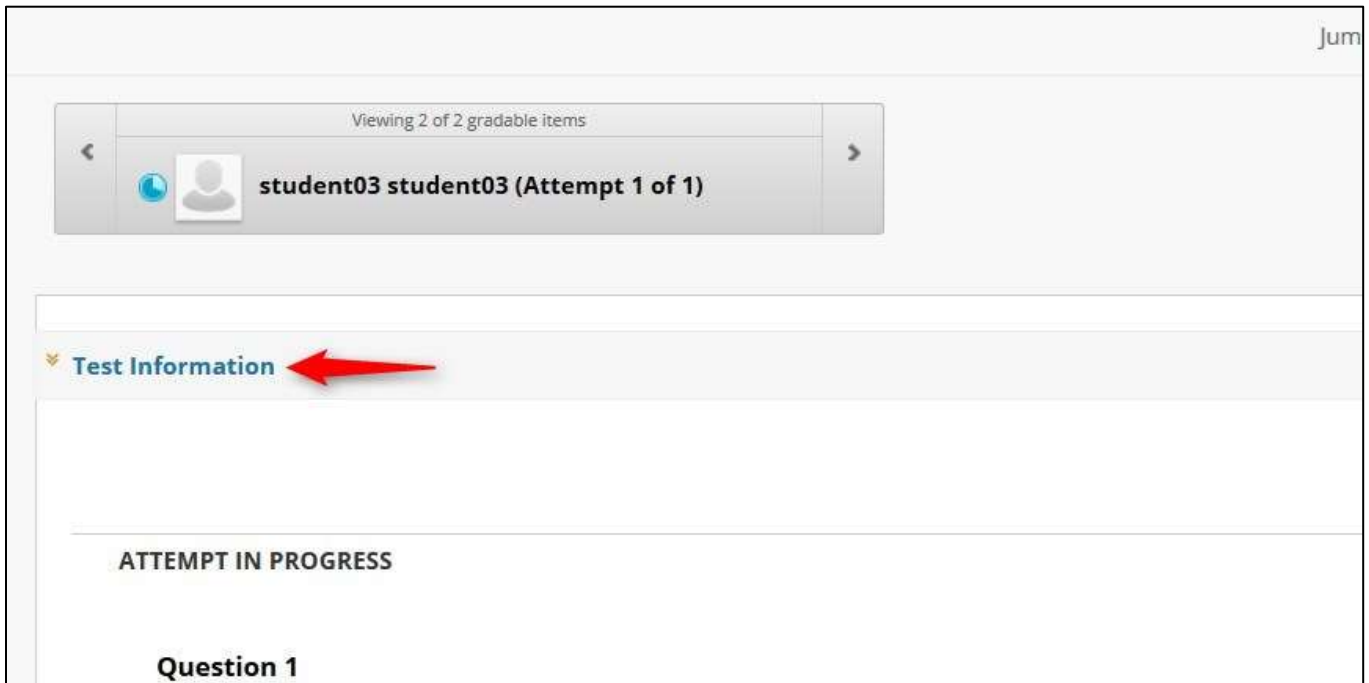
1. Go to the Full Grade Center – Click **Grade Center** and the **Full Grade Center**



2. Go to the Test – click the **chevron** and then **Attempt (date)**



3. Click **Test Information**.



Viewing 2 of 2 gradable items

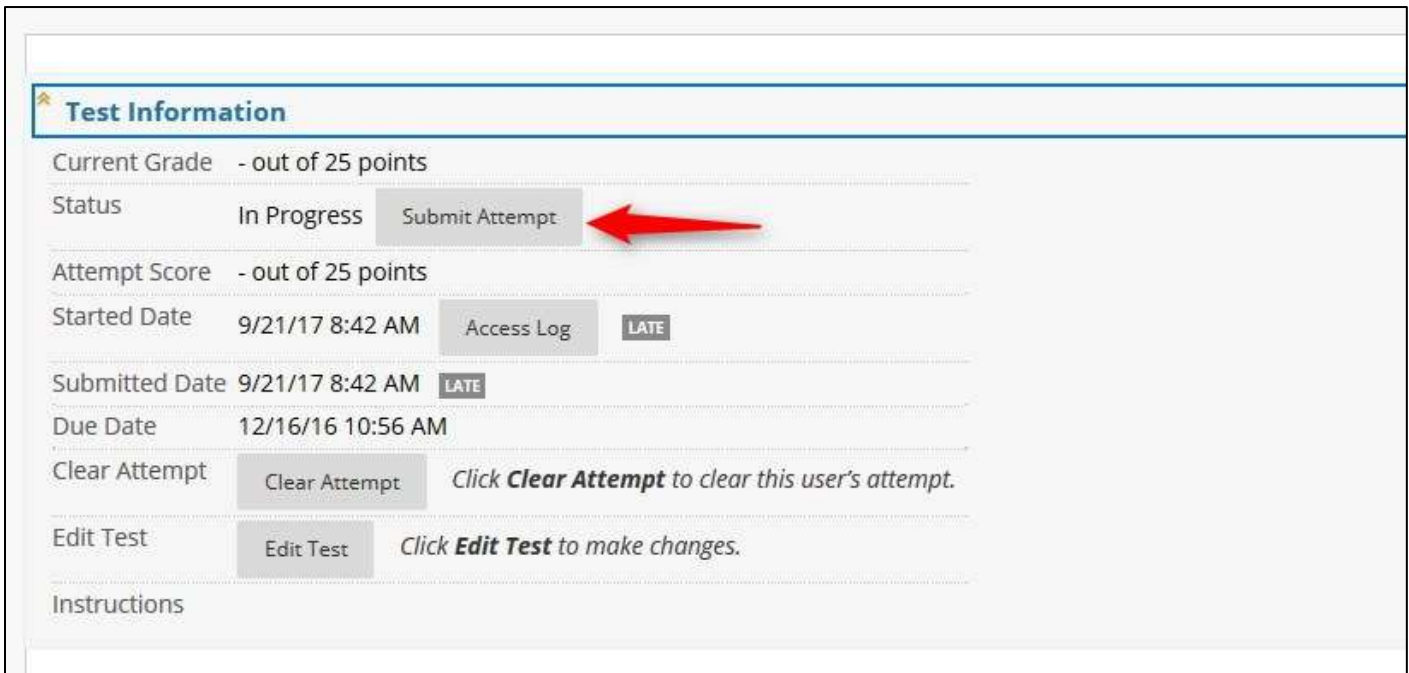
student03 student03 (Attempt 1 of 1)

**Test Information** ←

ATTEMPT IN PROGRESS

Question 1

4. Click **Submit Attempt**.



**Test Information**

Current Grade - out of 25 points

Status In Progress **Submit Attempt** ←

Attempt Score - out of 25 points

Started Date 9/21/17 8:42 AM Access Log LATE

Submitted Date 9/21/17 8:42 AM LATE

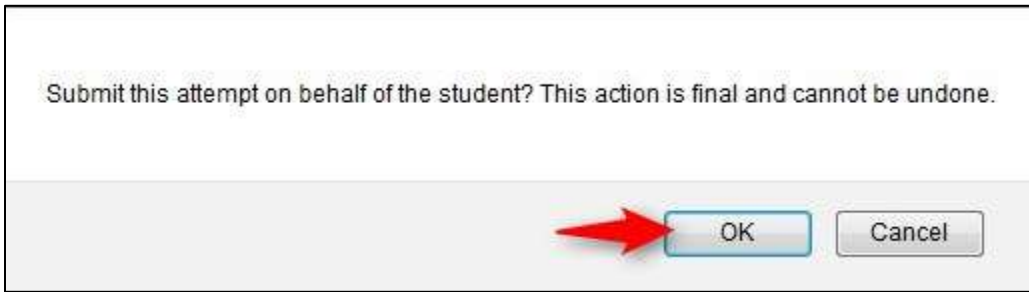
Due Date 12/16/16 10:56 AM

Clear Attempt Clear Attempt Click **Clear Attempt** to clear this user's attempt.

Edit Test Edit Test Click **Edit Test** to make changes.

Instructions

5. Click **OK**



6. Click **Save and Exit** to return to the Full Grade Center

