

Quiz and Gradebook Totals Match

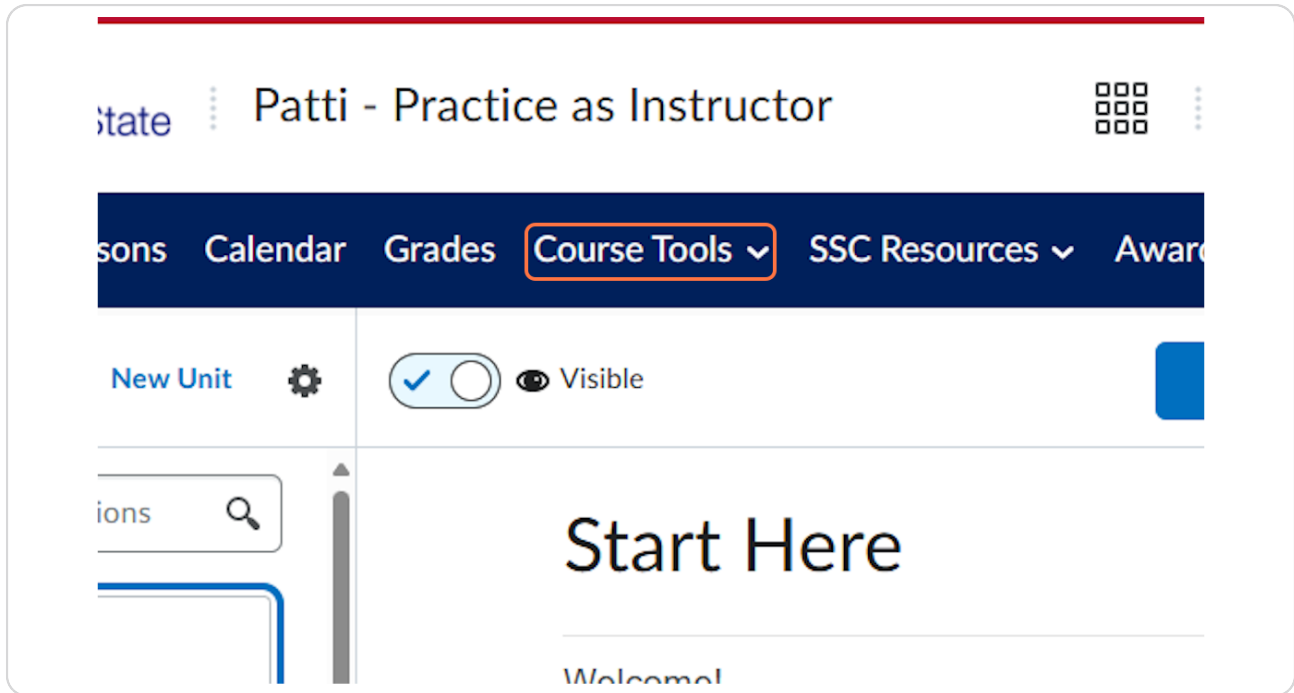
This tutorial will show you how to check to see if your quiz or test total matches the total points for the questions. Both should match.

6 Steps [View most recent version on Tango.ai](#) 

Created by	Creation Date	Last Updated
Patti Brown	Aug 06, 2025	Aug 06, 2025

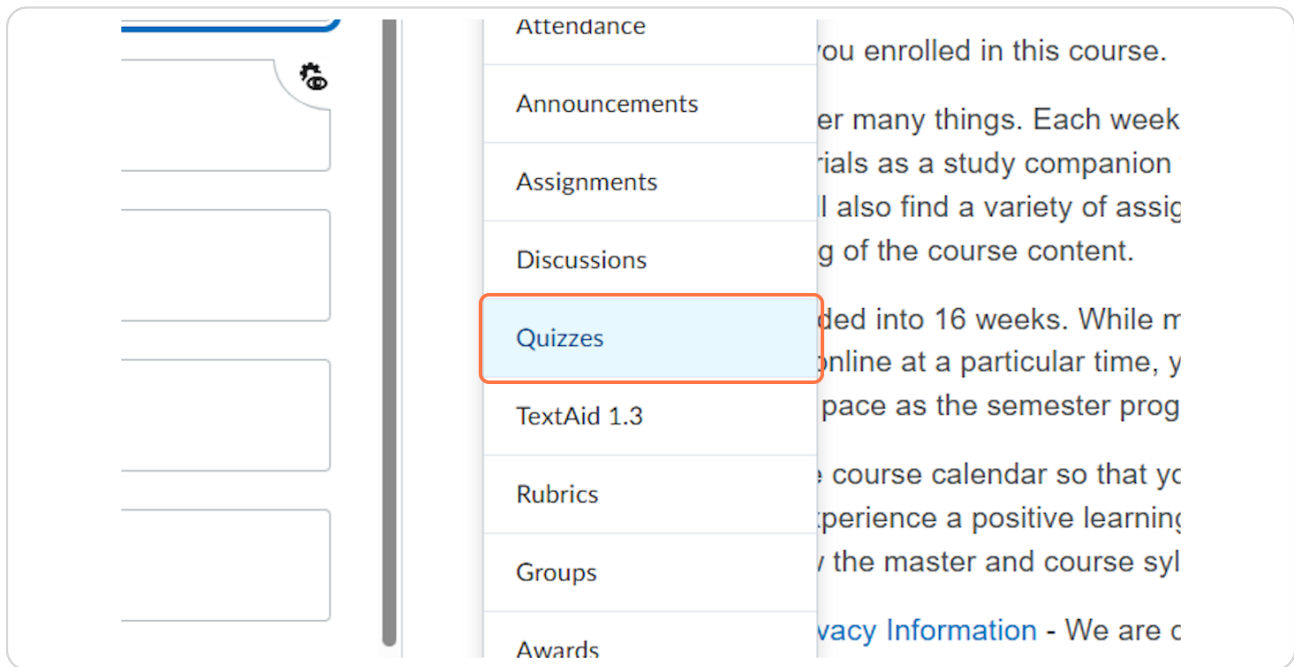
STEP 1

Click on Course Tools



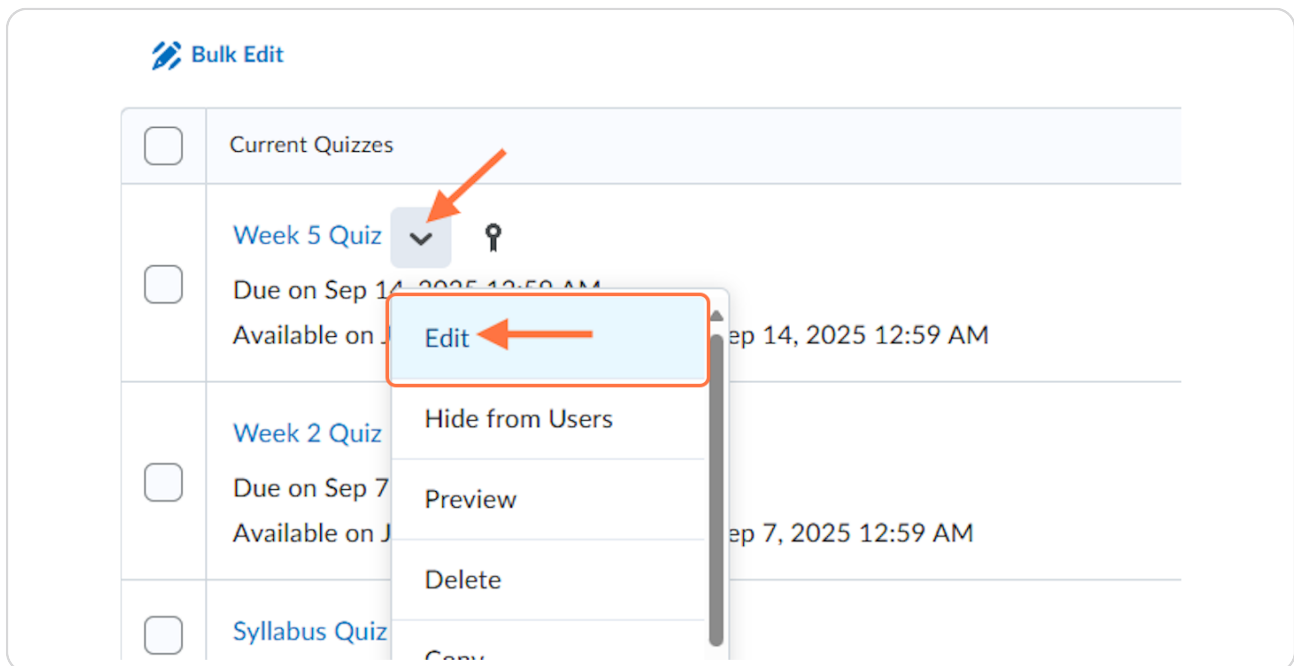
STEP 2

Click on Quizzes



STEP 3

Click the down arrow on the test or quiz you want to check and then click Edit



STEP 4

Click on Week 5 Quiz

[← Back to Manage Quizzes](#) | **Week 5 Quiz**

Quiz Title *

Grade Out Of
 points

Due Date

Description

These

STEP 5

To match Type "11" in the Grade Out of points

Quiz Title *

Grade Out Of
 points | **In Grade Book** ▼ **?**

Description

STEP 6

Click Save and Close. This will update the grade book as well.

Week 5 Quiz

Grade Out Of

11

points

In Grade Book

Due Date

9/14/2025

12:59 AM

Description

Questions

Preview

Add Existing

Create New

Total Points 11

Select All

Add

Move To

More Actions

1

What do elephants use their trunks for?

2 points

Multiple Choice

Also in Week 2 Quiz, MC and Essay quiz

Save and Close

Save

Cancel

Visible

Availabi

Timin

No time

Atten

1 attem

Evalu

Auto-pu

Sync to

1 result

Tango

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