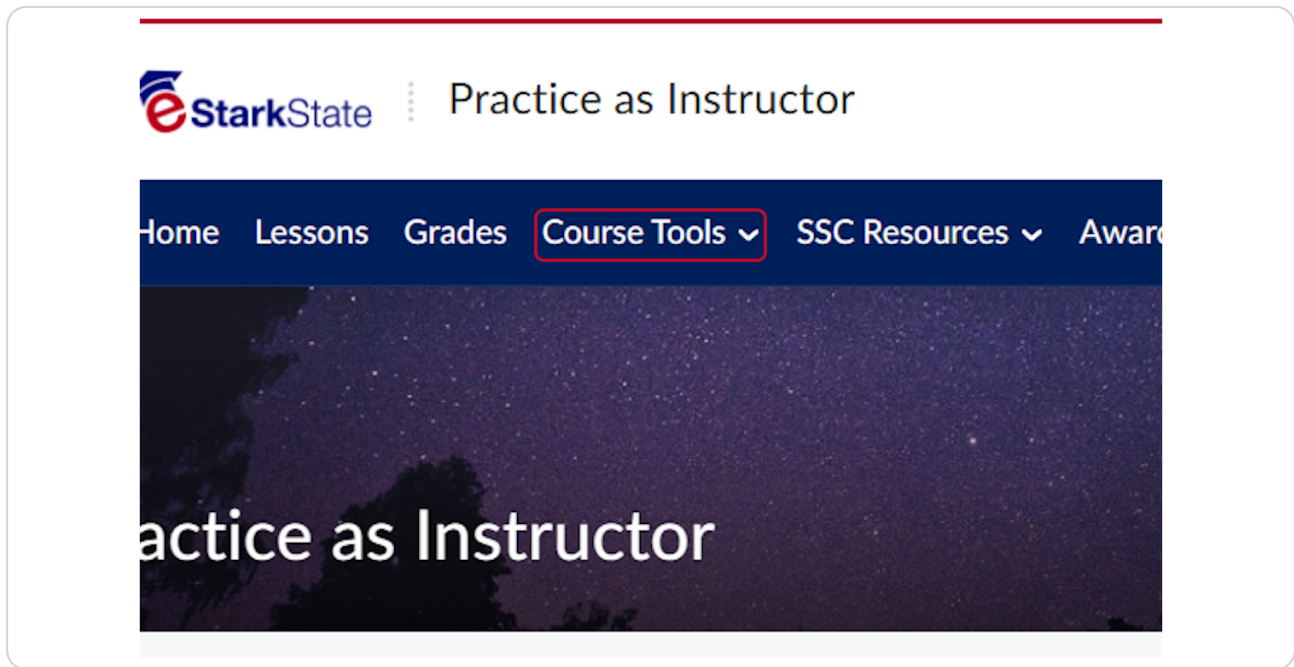


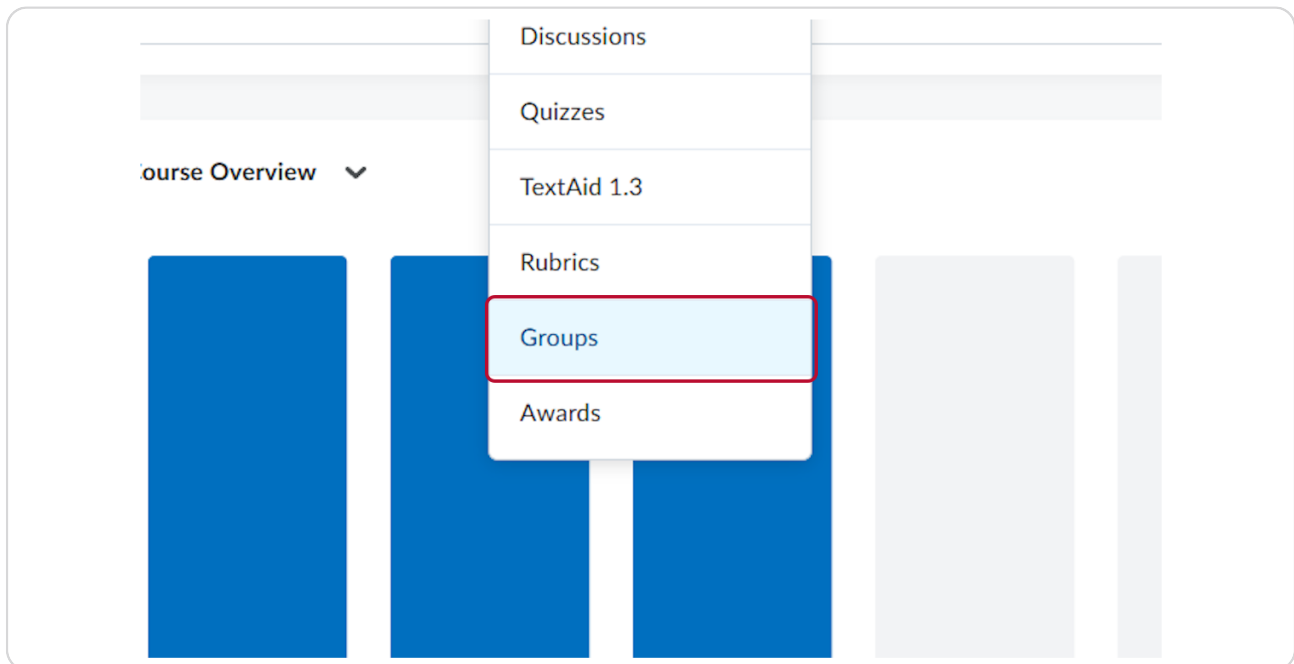
STEP 1

Click on Course Tools



STEP 2

Click on Groups



Click on New Category

[Course Home](#) [Lessons](#) [Grades](#) [Course Tools](#) 

Manage Groups

New Category

Recycle Bin

Import

[View Categories](#)

Video Assignment 

Video Assignment (3)

Type "Discussion Group Assignment"

[Course Home](#) [Lessons](#) [Grades](#) [Course Tools](#) [SSC Resources](#) [Awards](#)

New Category

Category Information

Category Name *

Discussion Group Assignment

Description

[illegible]

STEP 5

Select # of Groups from Enrollment Type

Description

Paragraph

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Enrollment Type

of Groups

Number of Groups *

Save

Cancel

STEP 6

Add the number of groups

Enrollment Type

of Groups

Number of Groups *

2

Save

Cancel

STEP 7

Check Set up discussion areas

Additional Options

▼ Collapse additional options

Create Workspace

☒ Set up discussion areas 

Forum *

Welcome Video ▼ [\[New Forum\]](#) 

☐ Create new topic

STEP 8

Choose an existing forum or create a new one

For this tutorial, we will create a new one

Collapse additional options

Workspace

Set up discussion areas 

Forum *

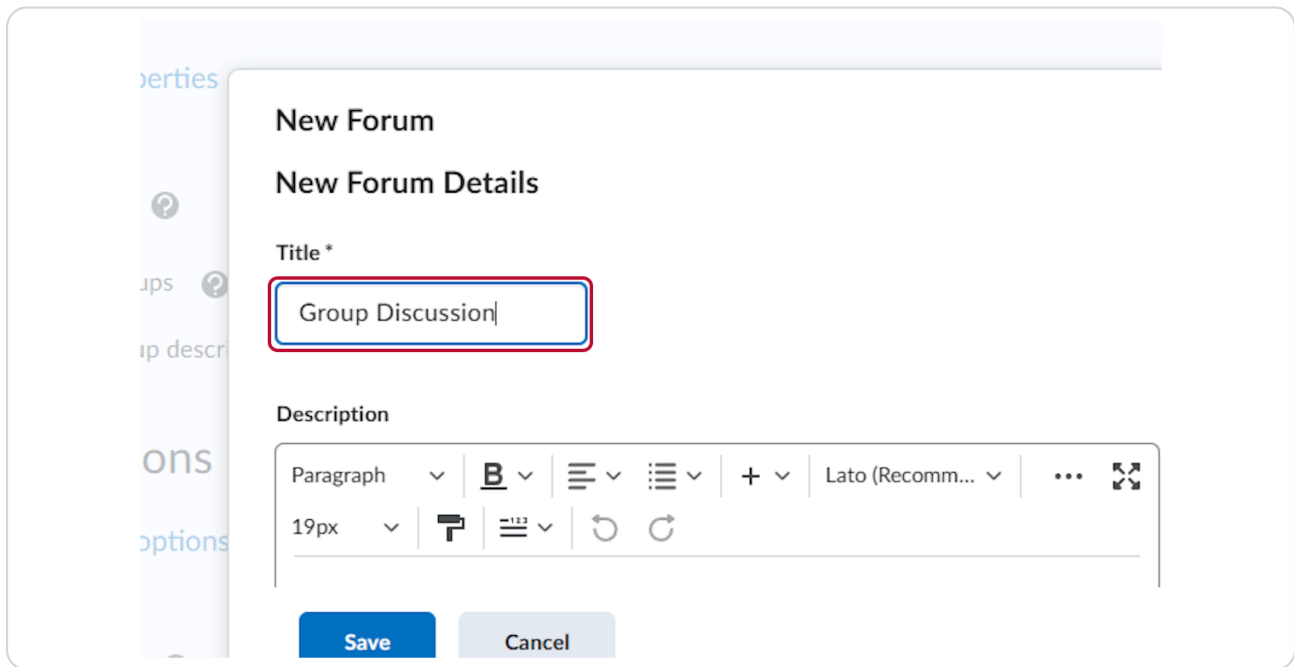
Welcome Video ▼ [\[New Forum\]](#) 

☒ Create new topic
Create a new topic to restrict with this group category.

☐ Attach to existing topic
Create a group-restricted thread in an existing topic. **This option is only available**

STEP 9

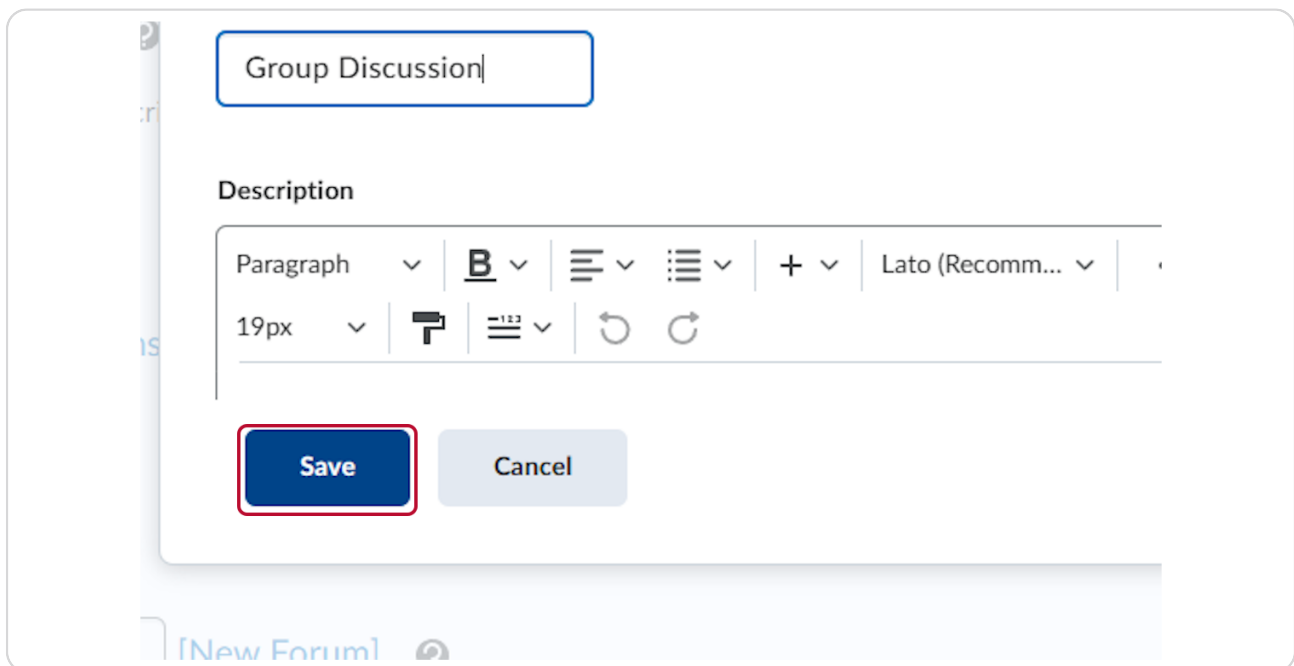
Add a title



The screenshot shows a 'New Forum' dialog box with the title 'New Forum Details'. The 'Title' field is highlighted with a red and blue border and contains the text 'Group Discussion'. Below the title field is a 'Description' field with a rich text editor toolbar. The toolbar includes options for Paragraph, Bold (B), Italic (I), Underline (U), List (bulleted and numbered), Indent, Font Color, Background Color, and a link icon. The font size is set to 19px. At the bottom of the dialog are 'Save' and 'Cancel' buttons.

STEP 10

Click on Save



This screenshot is similar to the previous one, showing the 'New Forum' dialog box. The 'Title' field still contains 'Group Discussion'. The 'Description' field is empty. The 'Save' button at the bottom left is highlighted with a red and blue border, indicating it should be clicked. The 'Cancel' button is to its right.

STEP 11

Select Create new topic

☒ Set up discussion areas 

Forum *

Group Discussion  [\[New Forum\]](#) 

☒ Create new topic
Create a new topic to restrict with this group category.

☐ Attach to existing topic
Create a group-restricted thread in an existing topic. **This**

STEP 12

Click on Save

☐ Set up lockers 

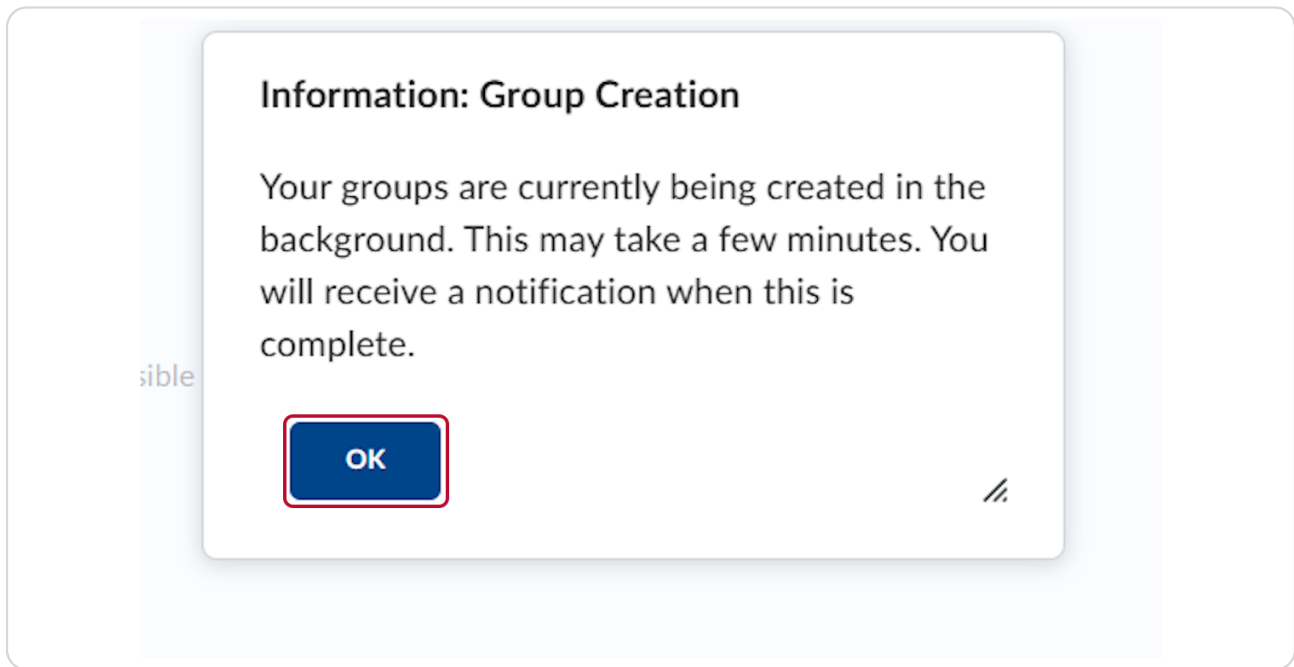
☐ Set up assignments 

File submission 

Save Cancel

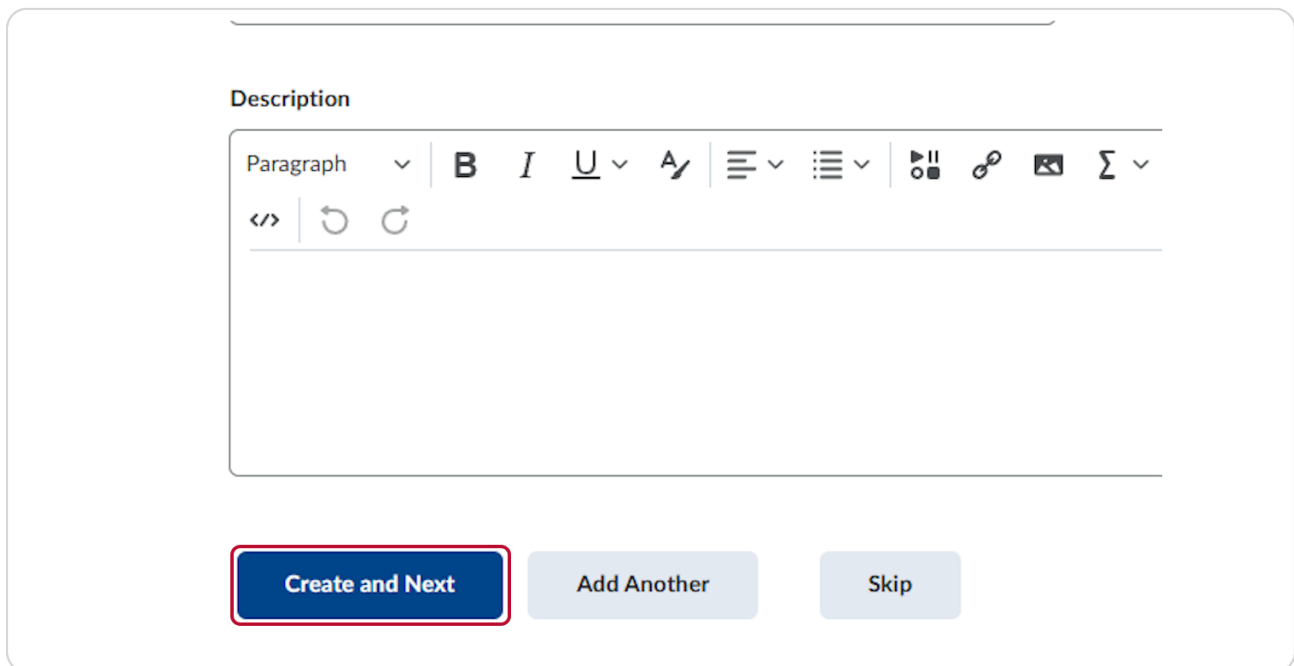
STEP 13

Click on OK



STEP 14

Click on Create and Next



STEP 15

Click on Done

Workspace Summary

- ✓ 1 Discussion forums created
- 1 Forum topics created

Done