STEP 1

Click on the assignment and the student you want to grade

STEP 2

Click on View report

STEP 3

<u>**Click on Grading & Feedback...**</u>
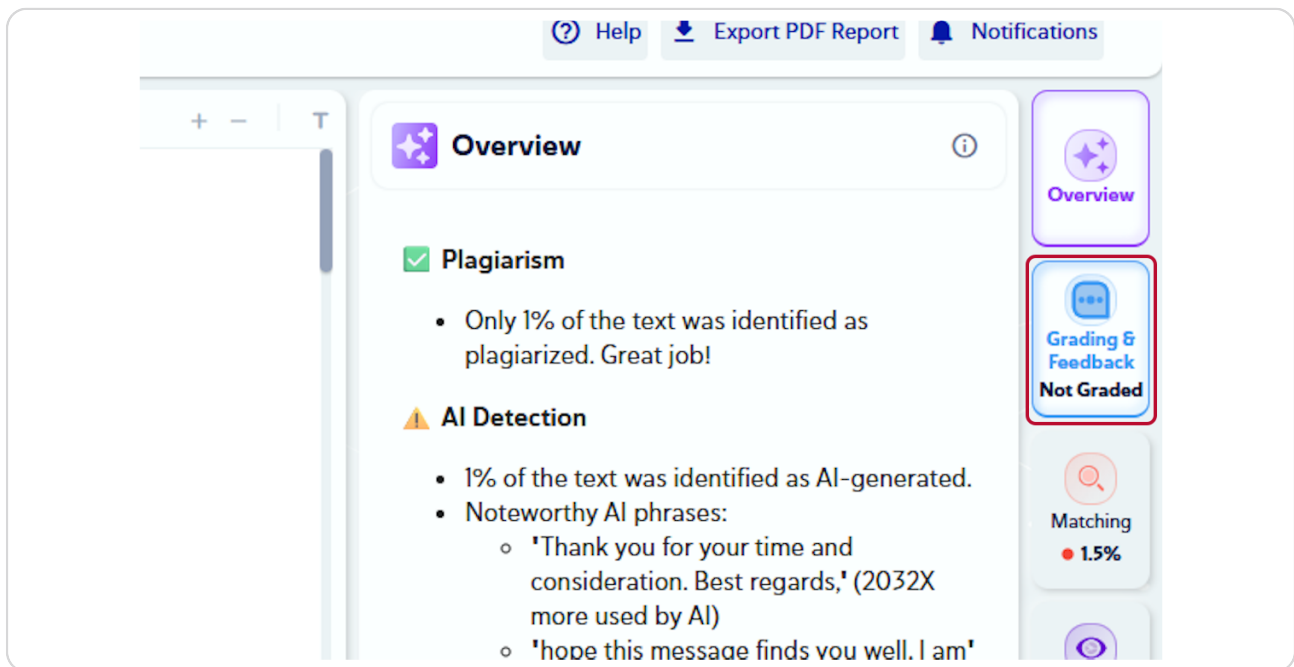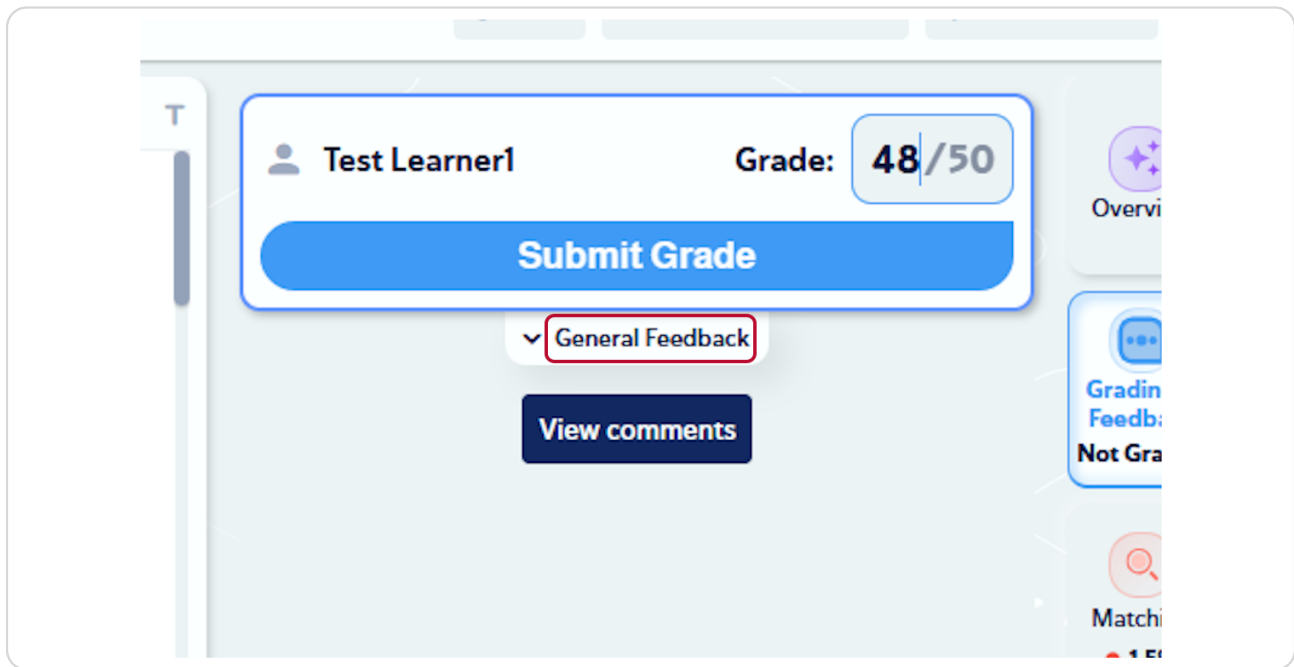

STEP 4

Enter the grade
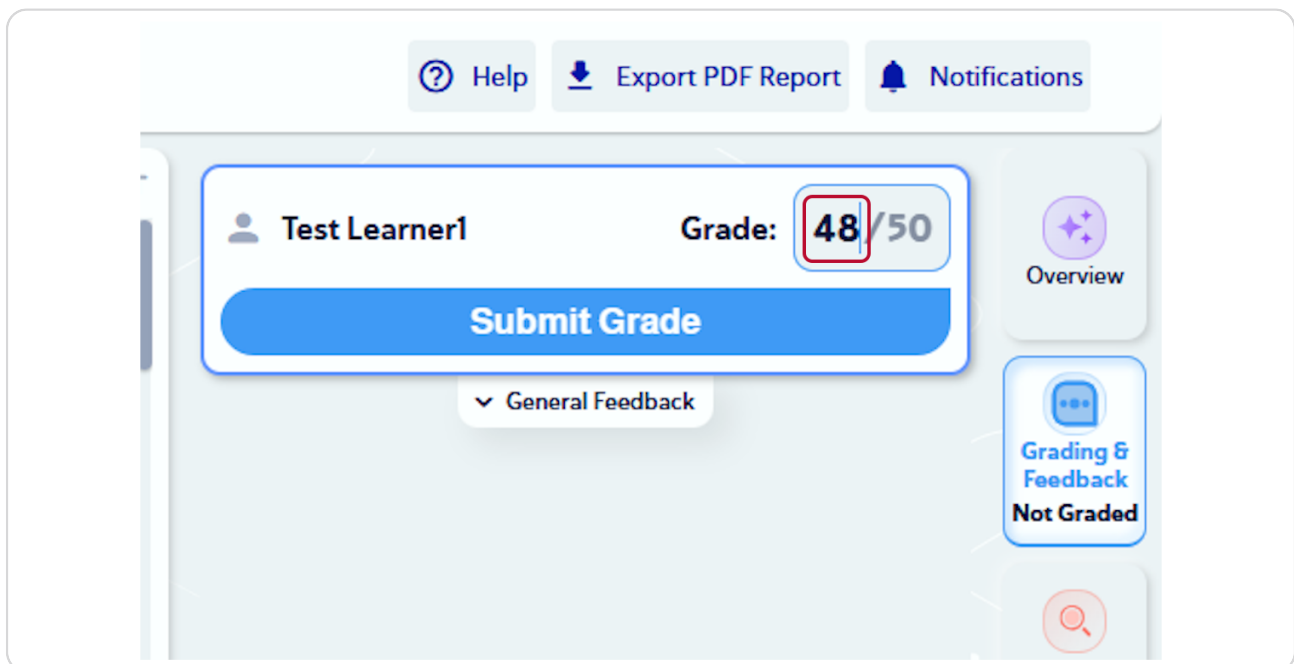
STEP 5

Click on General Feedback

STEP 6

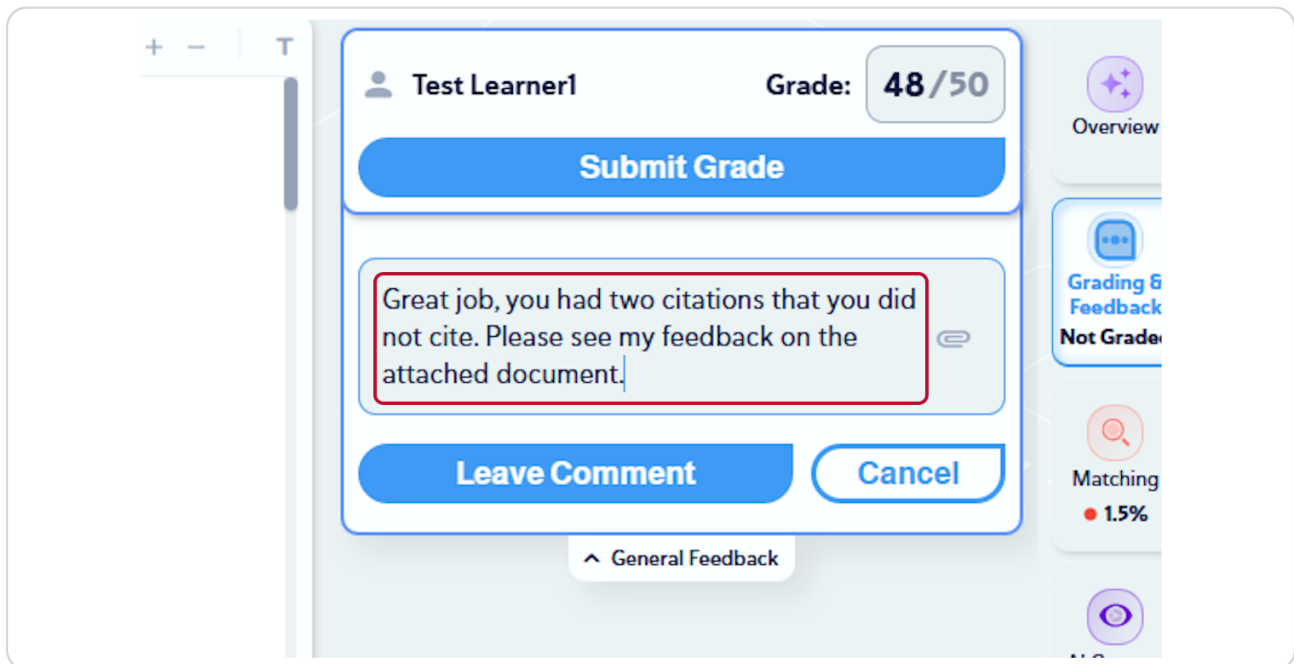## Enter your feedback

STEP 7

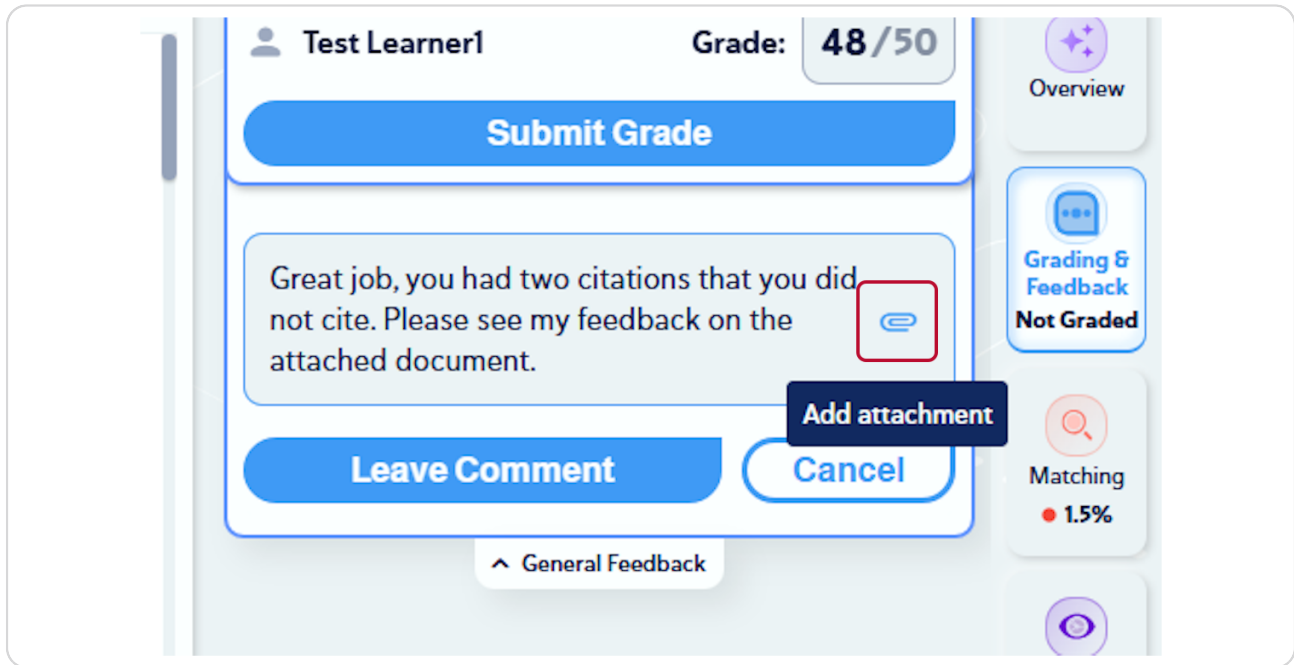## You can add an attachment by clicking on Add attachment

STEP 8

Click on Leave Comment