# How to Regrade Quiz Questions

10 Steps

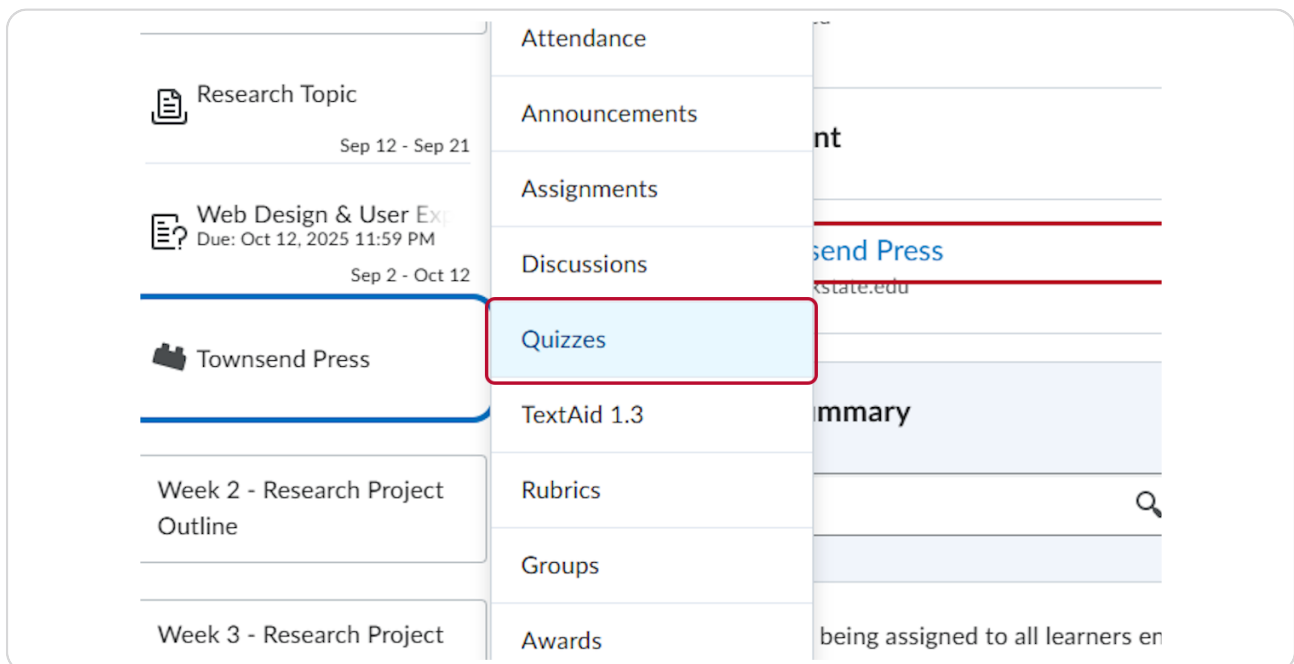| Created by | Creation Date | Last Updated |
|---|---|---|
| Jessica Aubley | Sep 19, 2025 | Sep 19, 2025 |

**STEP 1**

## Click on Course Tools
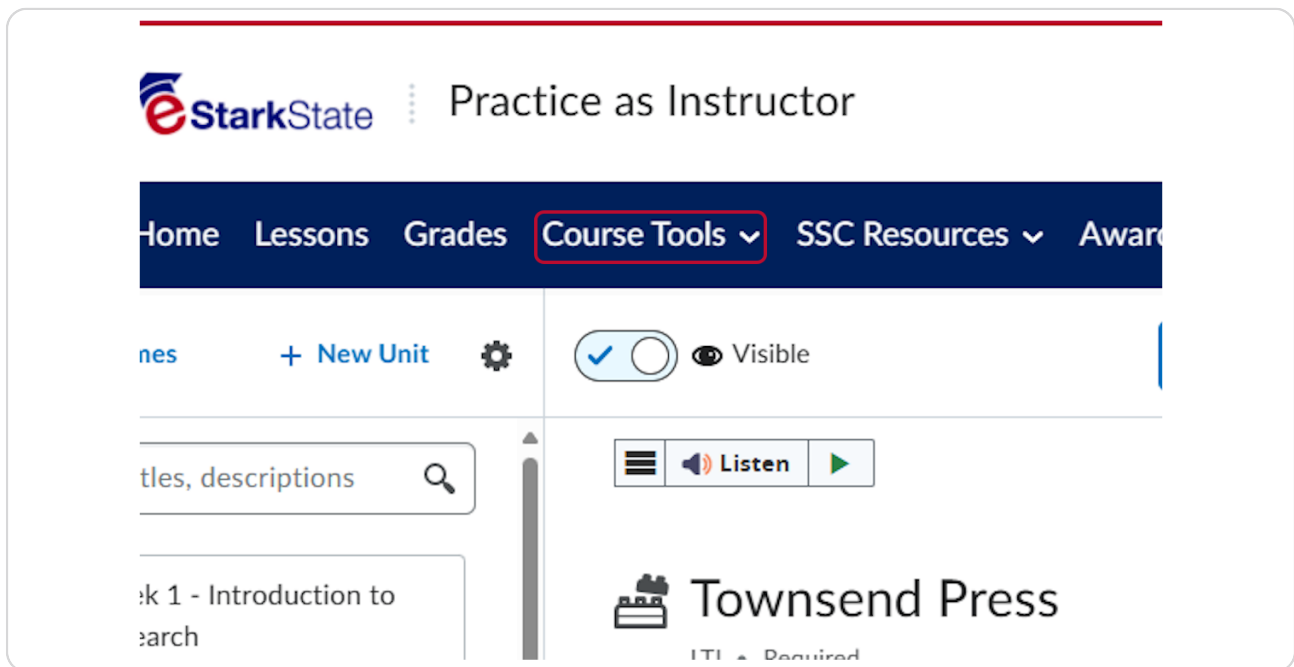


**STEP 2**

## Click on Quizzes

**STEP 3**

## Click on the V by the name of the quiz

on Aug 31, 2025 11:59 PM

duction to Web Design and Development Quiz - Requires Respondus L

Design & User Experience Quiz  ⌄

on Oct 12, 2025 11:59 PM
able on Sep 2, 2025 12:01 AM until Oct 12, 2025 11:59 PM

al Library Lessons Quiz  ⌄  🔑

on Sep 20, 2025 11:59 PM

**STEP 4**

## Click on Grade

Preview

Print

Delete

ht Quizzes

Copy

Test - Requires Respondus Lock[

Grade

Here Quiz  ⌄

Setup Reports

on Aug 31, 2025 11:59 PM

View Reports

Statistics

duction to Web Design and Deve                    pondus LockDown Browser + \

**STEP 5**

**Click on Questions**

# Grade Quiz - Web Design & User

| Export to CSV | Export to Excel | Manage Exemptions | Att |

Users    Attempts    [Questions]

View By: [ User ⌄ ]    Apply

[ Search For... 🔍 ]    Show Search Options

**STEP 6**

**Select Update all attempts**

◯ Grade individual responses

☐ Hide learners' names ❓

☑ View evaluated responses ❓

◉ Update all attempts

Q1. 'Usefulness' in UX can be defined as

Q2. How do fewer options on a website impact user decisi

## STEP 7

## Click on the question you want to regrade

Users     Attempts     **Questions**

○ Grade individual responses

☐ Hide learners' names ❓

☑ View evaluated responses ❓

◉ Update all attempts

Name

**Q1.** 'Usefulness' in UX can be defined as

**Q2.** How do fewer options on a website impact user decisi...

**Q3.** How do prototypes differ from wireframes?

**Q4.** How do wireframes and prototypes contribute to savin...

**Q5.** What does "negative or white space" refer to in web ...

**Q6.** What does 'desirability' in UX refer to?

**Q7.** What does the 'three-click rule' refer to in the con...

## STEP 8

## Select Give to attempts with answer, select the answer, and enter in the points

**Grading Type**

○ Give to all attempts    [ 1 ]    points

◉ Give to attempts with answer   [ 1 ▾ ]   [   ]   poin

                                                    1

**Comment**                                                2

Paragraph ▾ | **B** *I* U̲ ▾         3     ▾ ☰ ▾ | ⏯ 🔗

                                               4

**STEP 9**

## Click on Save



**STEP 10**

## Click on Yes