

STEP 1

Edit any existing assignment

The screenshot shows the 'Practice as Instructor' interface for editing 'Assignment 3'. The top navigation bar includes 'Course Home', 'Lessons', 'Grades', 'Course Tools', 'SSC Resources', and 'Awards'. The left sidebar shows 'Back to Manage Assignments' and 'Assignment 3'. The main content area is divided into two columns. The left column contains the 'Assignment Title' (Assignment 3), 'Grade Out Of' (10 points), 'Due Date' (M/D/YYYY), and 'Instructions' (a rich text editor with a toolbar). The right column contains three sections: 'Availability Dates & Conditions' (Always available), 'Submission & Completion' (File submission), and 'Evaluation & Feedback' (No rubric added). At the bottom, there are buttons for 'Save and Close', 'Save', 'Cancel', and a 'Visible' toggle switch.

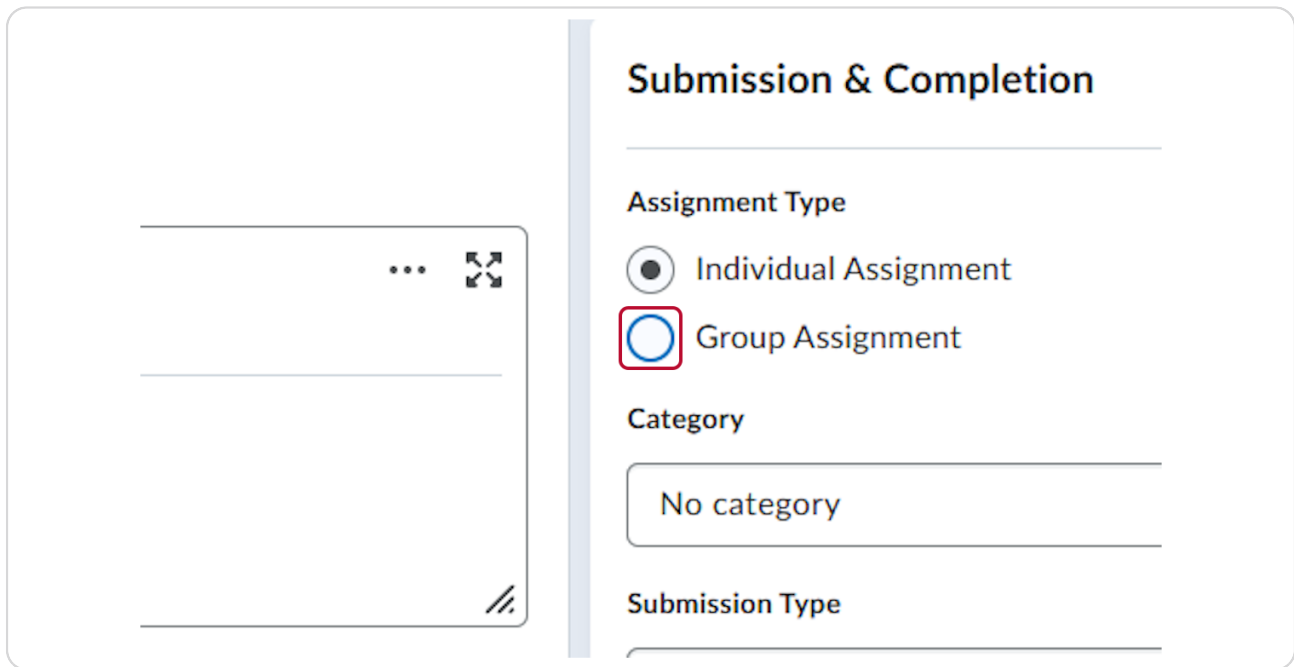
STEP 2

Click on Submission & Completion

This close-up view shows the right-hand column of the assignment editor. It features three expandable sections: 'Availability Dates & Conditions' (showing 'Always available'), 'Submission & Completion' (highlighted with a red box and showing 'File submission'), and 'Evaluation & Feedback' (showing 'No rubric added'). Each section has a right-pointing arrow icon. On the left side of the close-up, there are two input fields: a text field and a field with a dropdown arrow icon.

STEP 3

Select Group Assignment



Submission & Completion

Assignment Type

☐ Individual Assignment

☒ Group Assignment

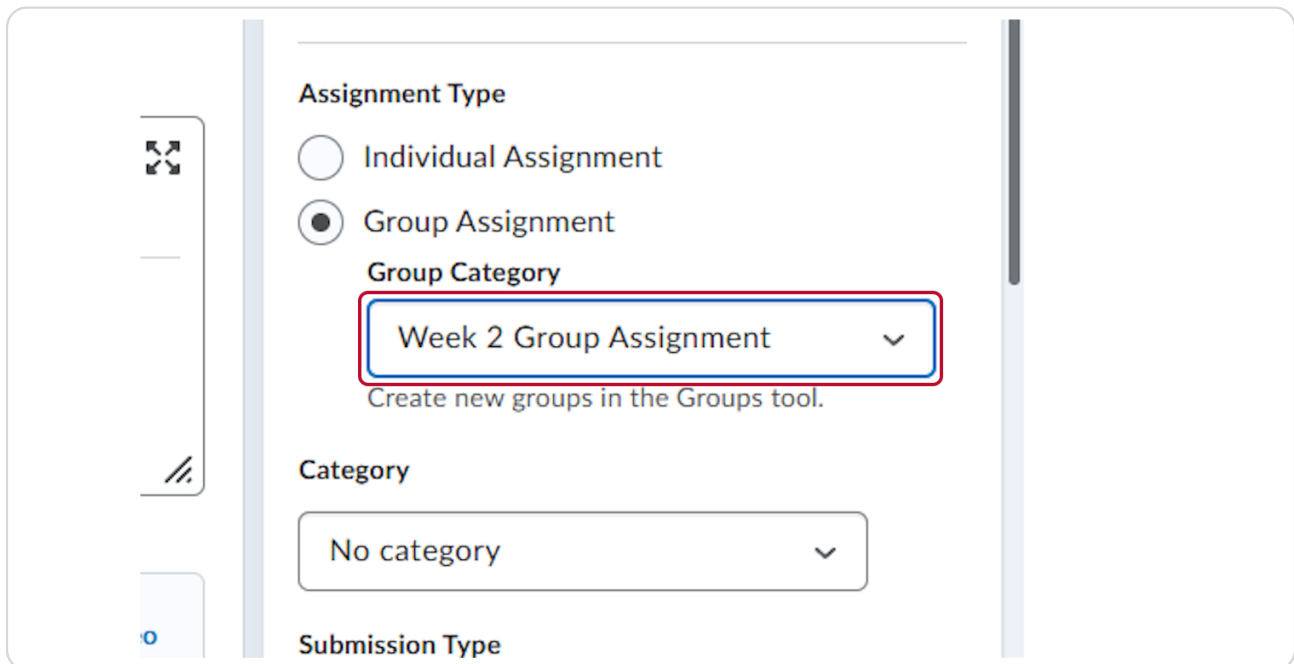
Category

No category

Submission Type

STEP 4

Select the Category for the Assignment (this is the one you titled your groups)



Submission & Completion

Assignment Type

☐ Individual Assignment

☒ Group Assignment

Group Category

Week 2 Group Assignment

Create new groups in the Groups tool.

Category

No category

Submission Type

STEP 5

Click on Save and Close

