

Editing an Active Quiz

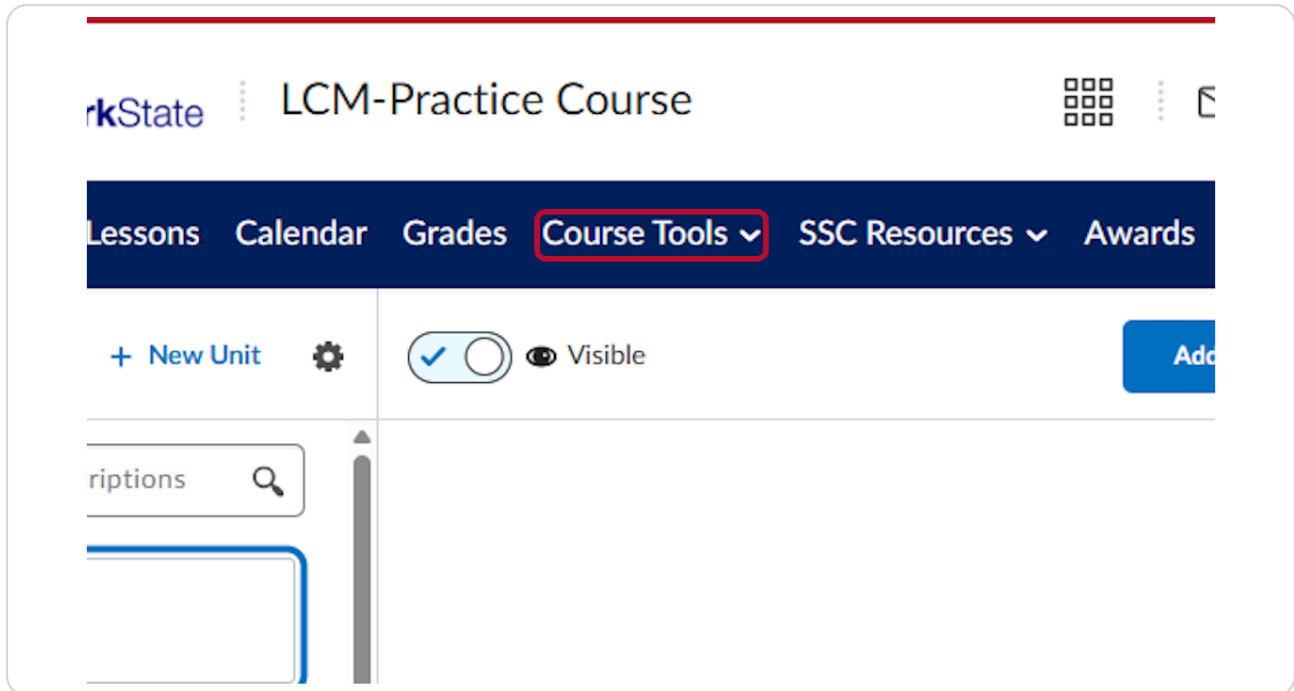
19 Steps [View most recent version](#) 

Created by	Creation Date	Last Updated
Linda Morosko	Oct 17, 2025	Oct 17, 2025

Open the course with the quiz that needs to be... 19 Steps

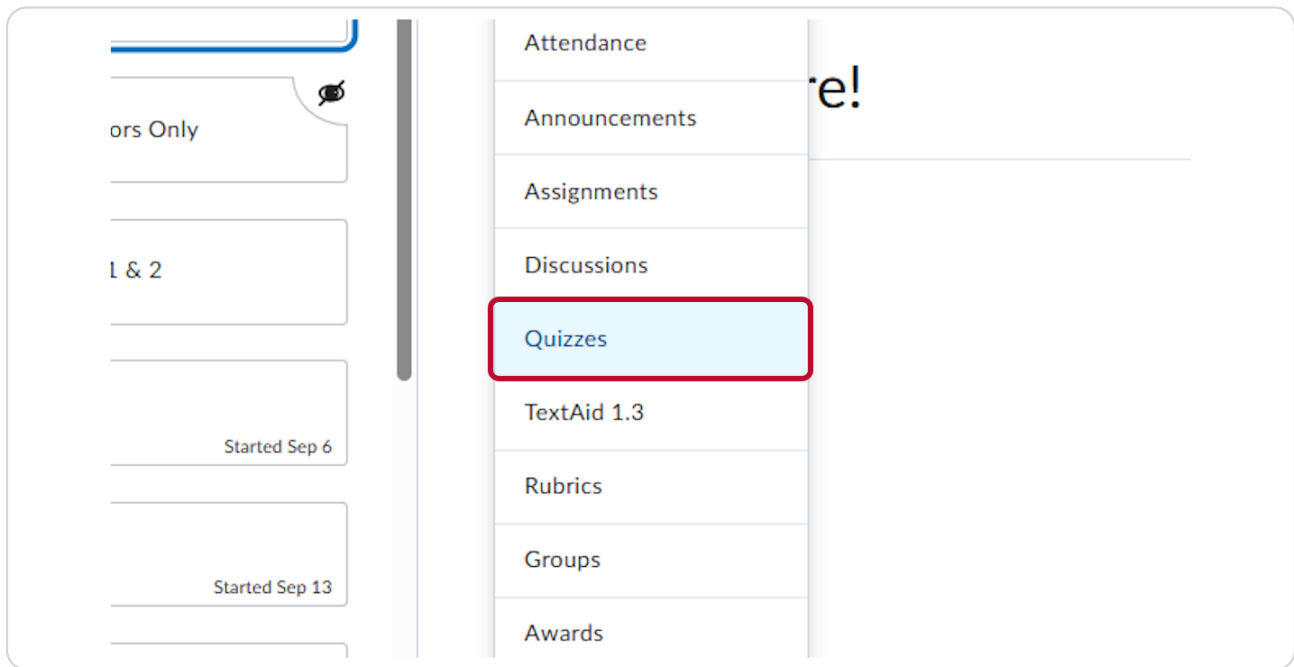
STEP 1

Click on Course Tools.



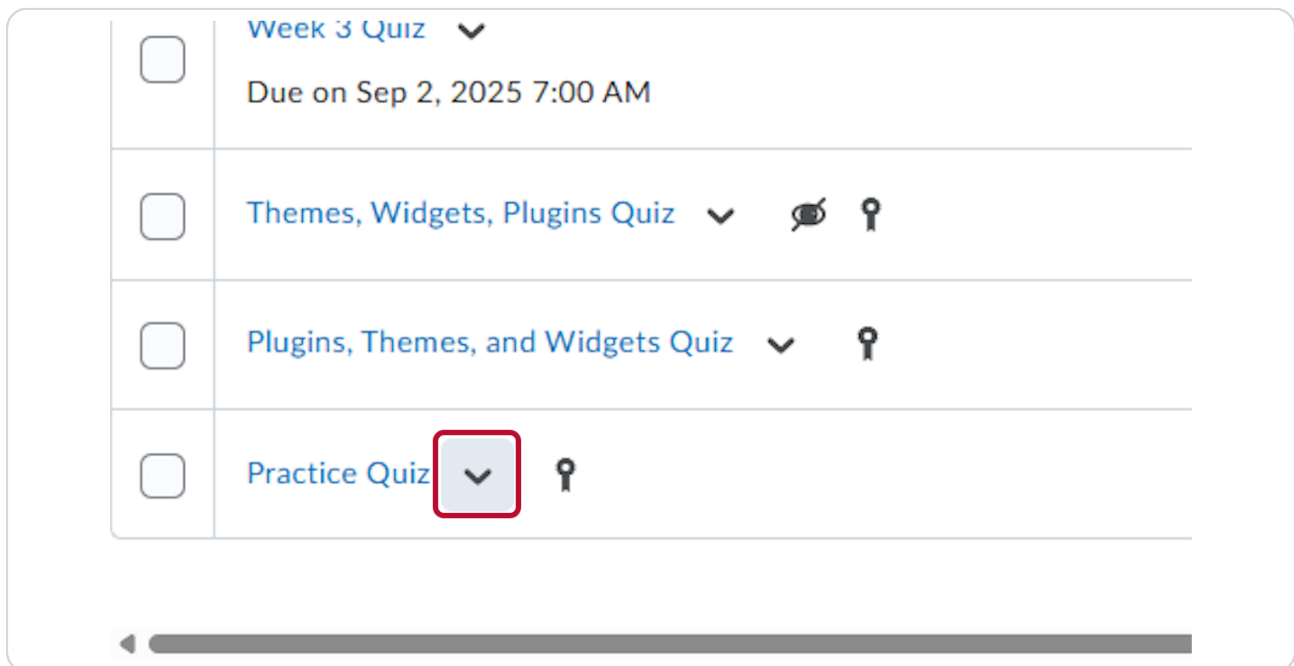
STEP 2

Click on Quizzes



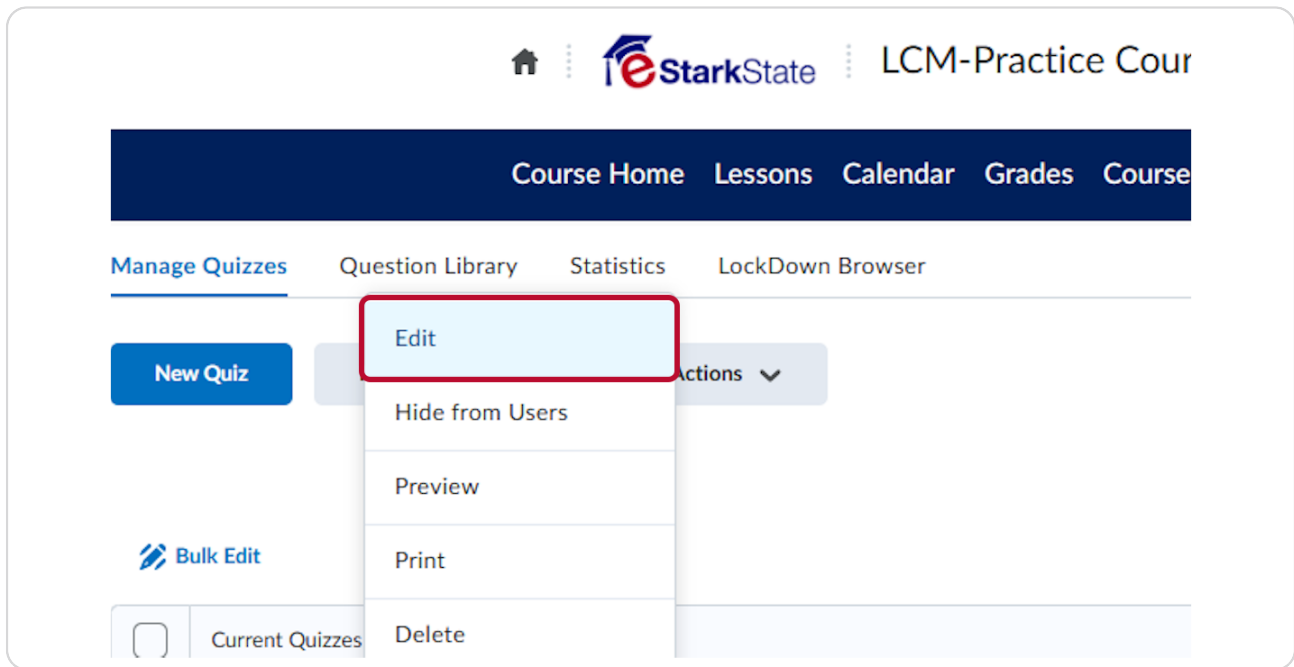
STEP 3

Click on Actions for the quiz that needs to be changed.



STEP 4

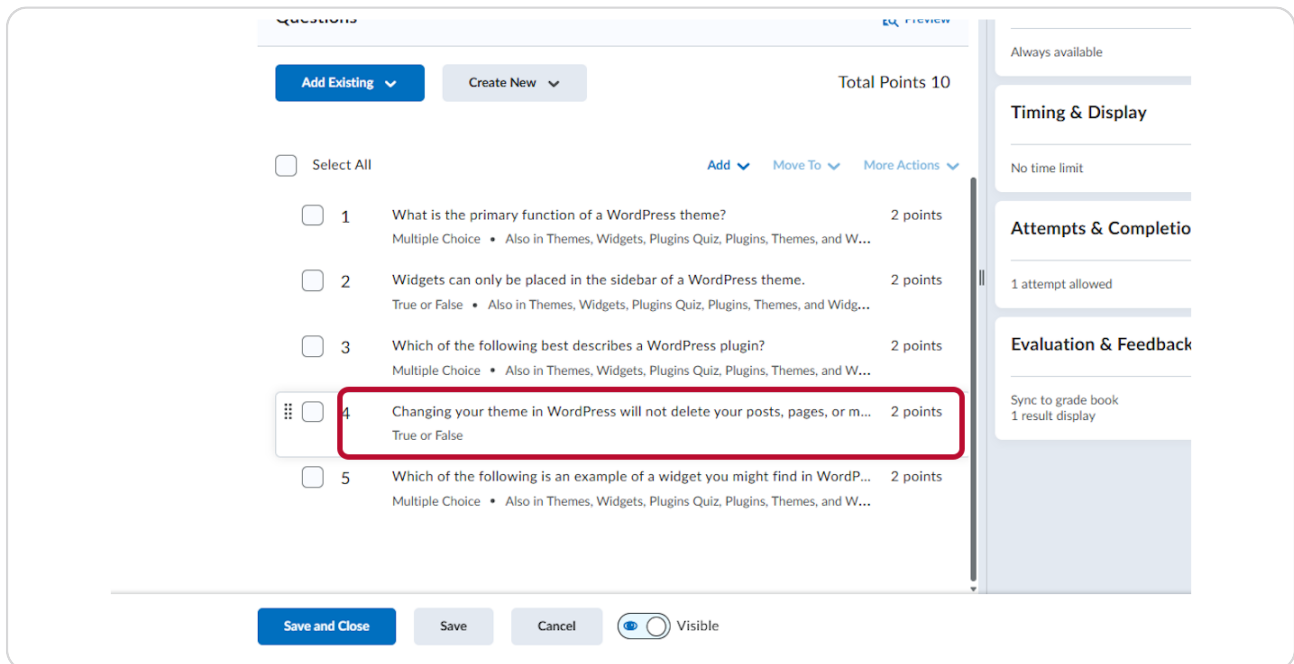
Click on Edit



The screenshot shows the StarkState LCM-Practice Course interface. At the top, there is a navigation bar with a home icon, the StarkState logo, and the course name 'LCM-Practice Cour'. Below this is a dark blue navigation bar with links: 'Course Home', 'Lessons', 'Calendar', 'Grades', and 'Course'. Underneath, there is a lighter blue bar with links: 'Manage Quizzes', 'Question Library', 'Statistics', and 'LockDown Browser'. The 'Manage Quizzes' link is active. On the left, there is a 'New Quiz' button and a 'Bulk Edit' button. A dropdown menu is open, showing options: 'Edit', 'Hide from Users', 'Preview', 'Print', and 'Delete'. The 'Edit' option is highlighted with a red box.

STEP 5

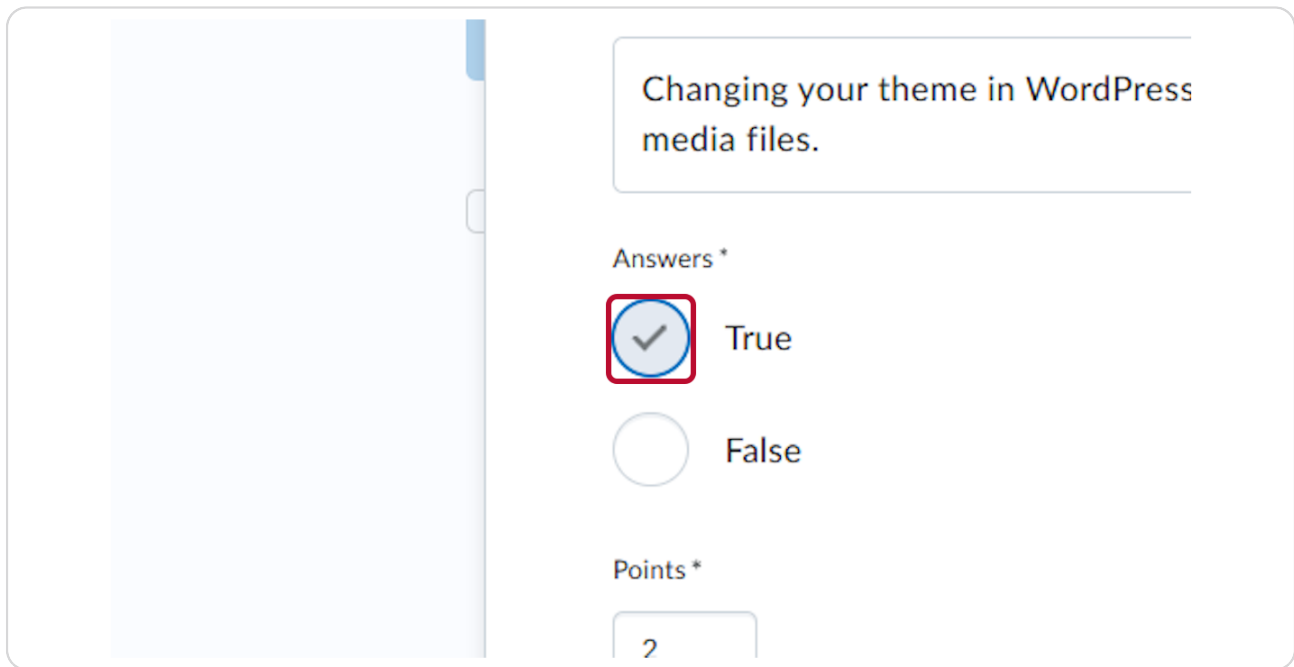
Click on question that needs to be edited.



The screenshot shows the StarkState LCM-Practice Course interface for editing questions. At the top, there is a 'Questions' header with a 'VIEW' button. Below this, there are buttons for 'Add Existing' and 'Create New', and a 'Total Points 10' indicator. A list of questions is displayed, each with a checkbox, a number, a question text, and a point value. The 4th question is highlighted with a red box: 'Changing your theme in WordPress will not delete your posts, pages, or m... 2 points True or False'. To the right of the list, there is a sidebar with settings: 'Always available', 'Timing & Display' (No time limit), 'Attempts & Completion' (1 attempt allowed), and 'Evaluation & Feedback' (Sync to grade book, 1 result display). At the bottom, there are buttons for 'Save and Close', 'Save', 'Cancel', and a 'Visible' toggle switch.

STEP 6

Update the question or answer that needs to be edited.



Changing your theme in WordPress media files.

Answers *

☒ True

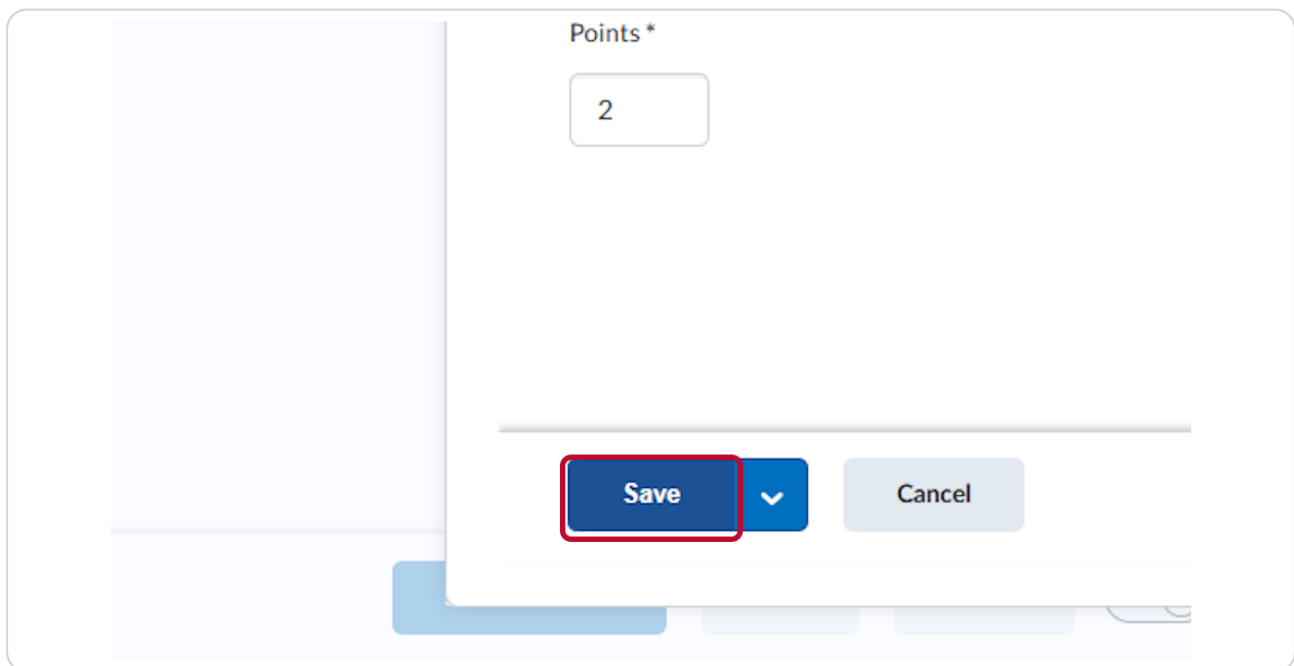
☐ False

Points *

2

STEP 7

Click on Save when the edits are completed.



Points *

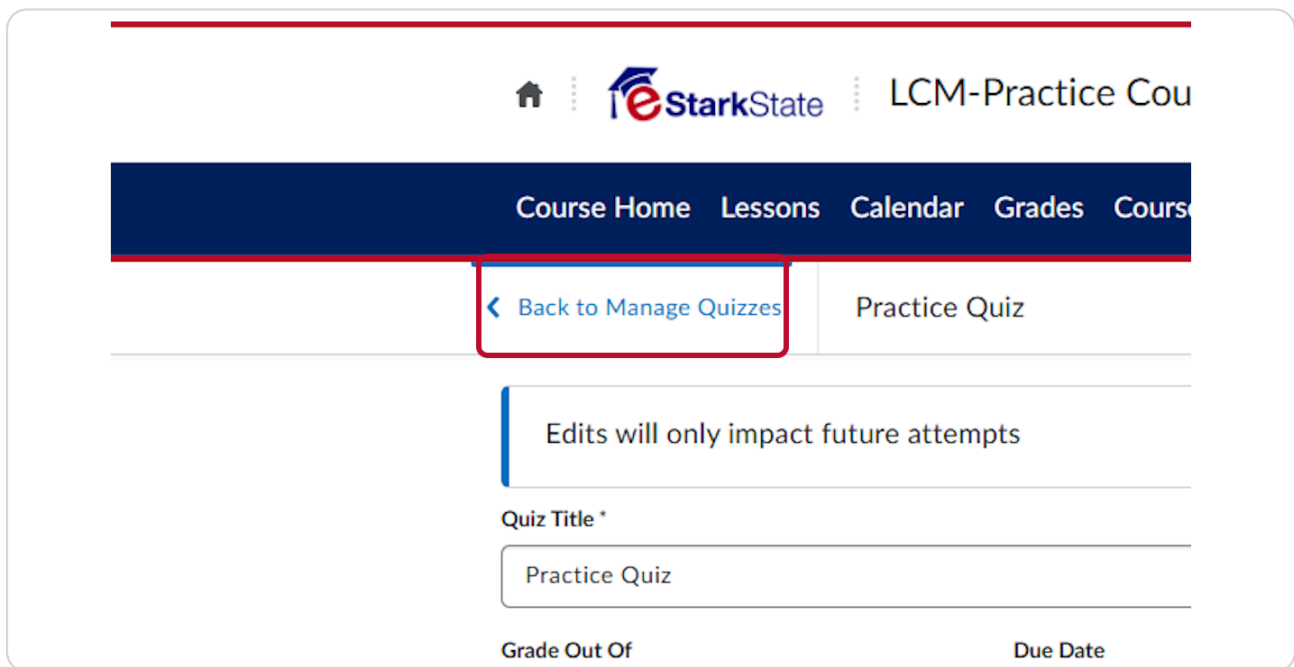
2

Save

Cancel

STEP 8

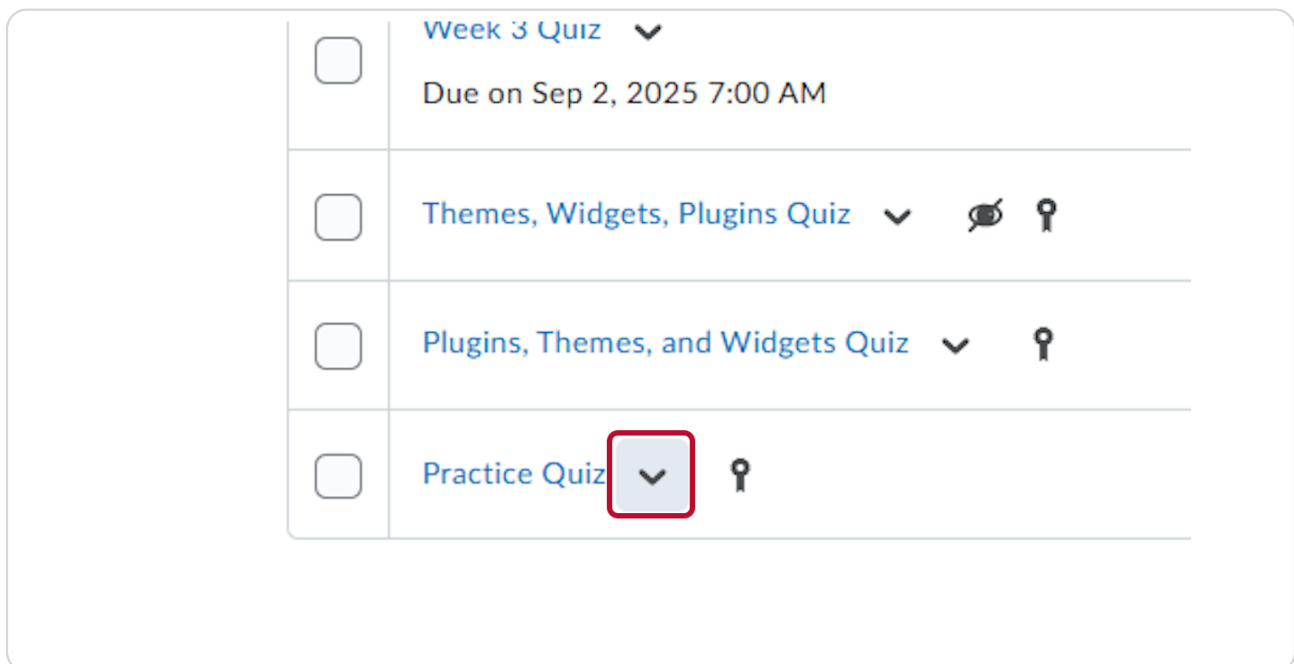
Click on Back to Manage Quizzes



The screenshot shows the eStarkState LCM-Practice Course interface. At the top, there is a navigation bar with a home icon, the eStarkState logo, and the course name 'LCM-Practice Cou'. Below this is a dark blue navigation menu with links for 'Course Home', 'Lessons', 'Calendar', 'Grades', and 'Course'. A red box highlights the 'Back to Manage Quizzes' link in the 'Lessons' section. To the right of this link is a 'Practice Quiz' button. Below the navigation menu, there is a section titled 'Edits will only impact future attempts'. Under this section, there is a 'Quiz Title *' field with the text 'Practice Quiz'. At the bottom, there are labels for 'Grade Out Of' and 'Due Date'.

STEP 9

Click on Actions for quiz that we need to give students credit.

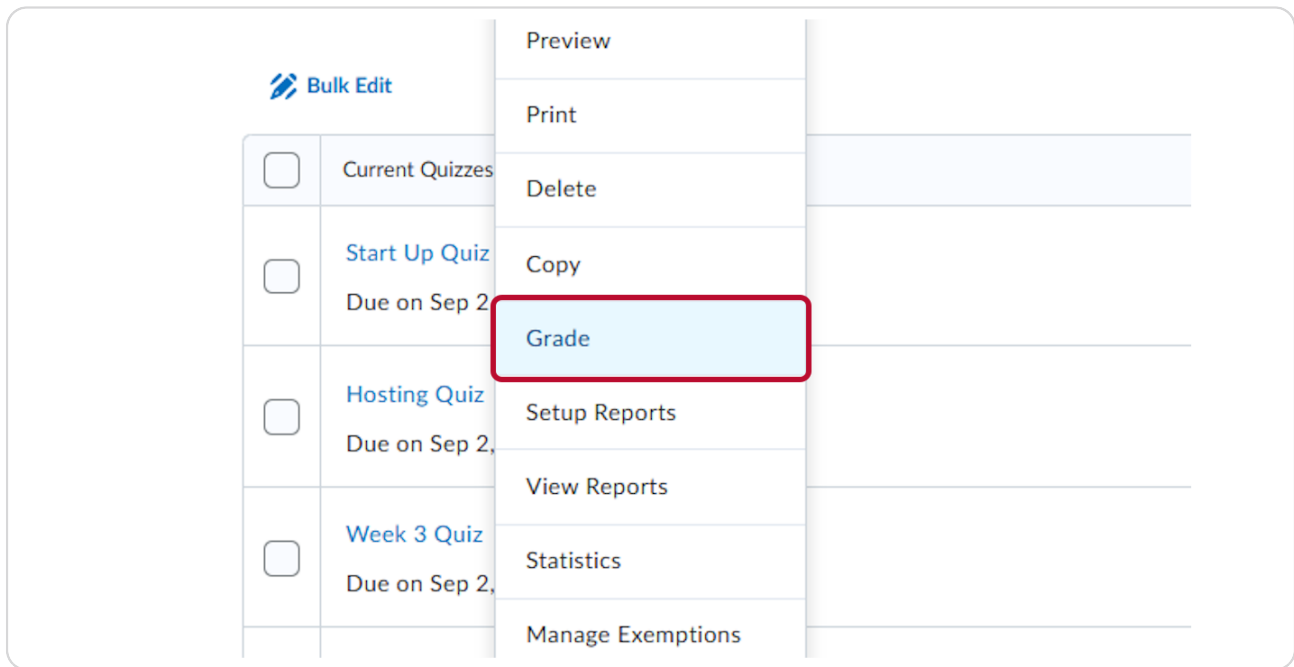


The screenshot shows a list of quizzes in a table. Each row has a checkbox on the left, the quiz title in the middle, and a dropdown menu on the right. The 'Practice Quiz' row is highlighted with a red box around its dropdown menu. The other quizzes are 'Week 3 Quiz', 'Themes, Widgets, Plugins Quiz', and 'Plugins, Themes, and Widgets Quiz'. The 'Practice Quiz' row also shows a key icon next to the dropdown menu.

	Quiz Title	Actions
☐	Week 3 Quiz	▼
	Due on Sep 2, 2025 7:00 AM	
☐	Themes, Widgets, Plugins Quiz	▼ 🔒
☐	Plugins, Themes, and Widgets Quiz	▼ 🔒
☐	Practice Quiz	▼ 🔒

STEP 10

Click on Grade

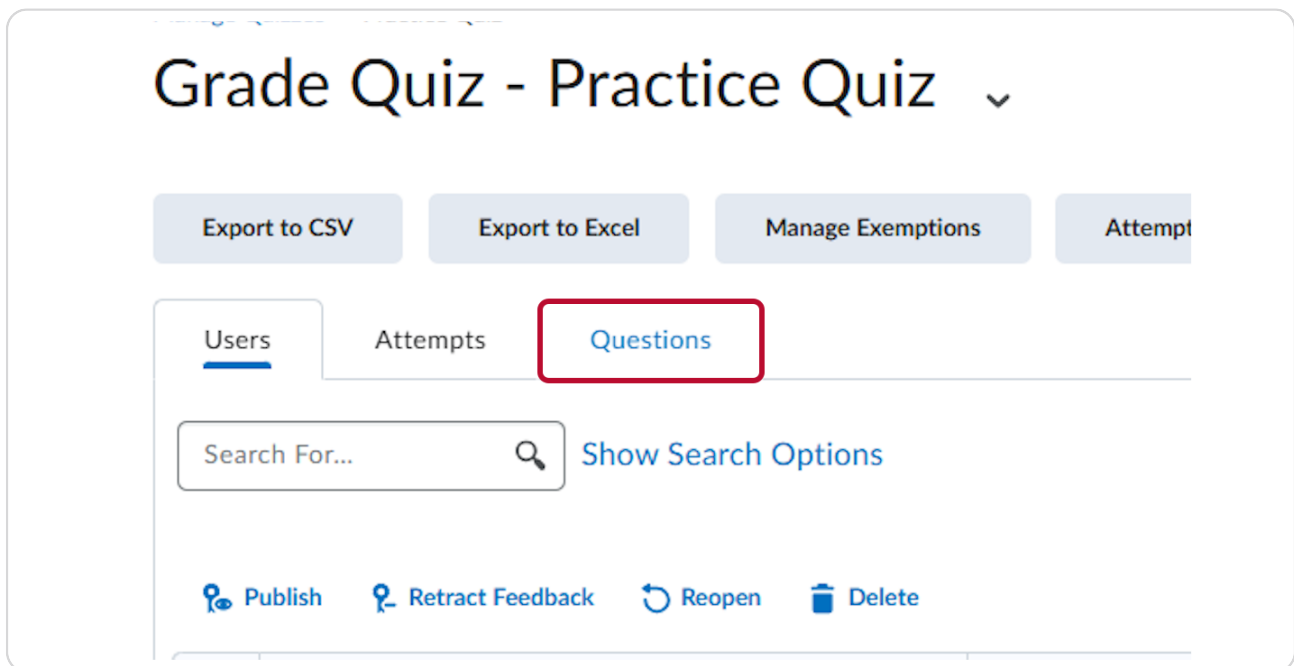


The screenshot shows a table of quizzes with a 'Bulk Edit' button. A dropdown menu is open, displaying various actions. The 'Grade' option is highlighted with a red box.

☐	Current Quizzes	Preview
☐	Start Up Quiz Due on Sep 2	Print
☐	Hosting Quiz Due on Sep 2	Delete
☐	Week 3 Quiz Due on Sep 2	Copy
		Grade
		Setup Reports
		View Reports
		Statistics
		Manage Exemptions

STEP 11

Click on Questions



The screenshot shows the 'Grade Quiz - Practice Quiz' interface. The 'Questions' tab is selected and highlighted with a red box. Below the tabs is a search bar and a 'Show Search Options' link. At the bottom, there are icons for 'Publish', 'Retract Feedback', 'Reopen', and 'Delete'.

Grade Quiz - Practice Quiz

Export to CSV Export to Excel Manage Exemptions Attempt

Users Attempts **Questions**

Search For...  [Show Search Options](#)

 Publish  Retract Feedback  Reopen  Delete

STEP 12

Select Update all attempts

☐ Grade individual responses

☐ Hide learners' names ?

☒ View evaluated responses ?

☒ Update all attempts

Q1. What is the primary function o

Q2. Widgets can only be placed in

Q3. Which of the following best d

STEP 13

Notice that there is a section called "Questions that are not in the quiz anymore." This will list the questions that need to be updated.

☐ Hide learners' names ?

☒ View evaluated responses ?

☒ Update all attempts

Name

Q1. What is the primary function of a WordPress theme?

Q2. Widgets can only be placed in the sidebar of a WordP...

Q3. Which of the following best describes a WordPress pl...

Q4. Changing your theme in WordPress will not delete you...

Q5. Which of the following is an example of a widget you...

Questions that are not in the quiz anymore

Name

Changing your theme in WordPress will not delete you...

Select Give to attempts with answer

Grading Type

C

Give to all attempts

11

pa



Give to attempts with answer

True

True

Comment

Paragraph  **B** *I* U  ~~A~~ 

Choose the correct answer from the dropdown and enter the number of points for the correct answer.

attempts

11

points

emptys with answer

True

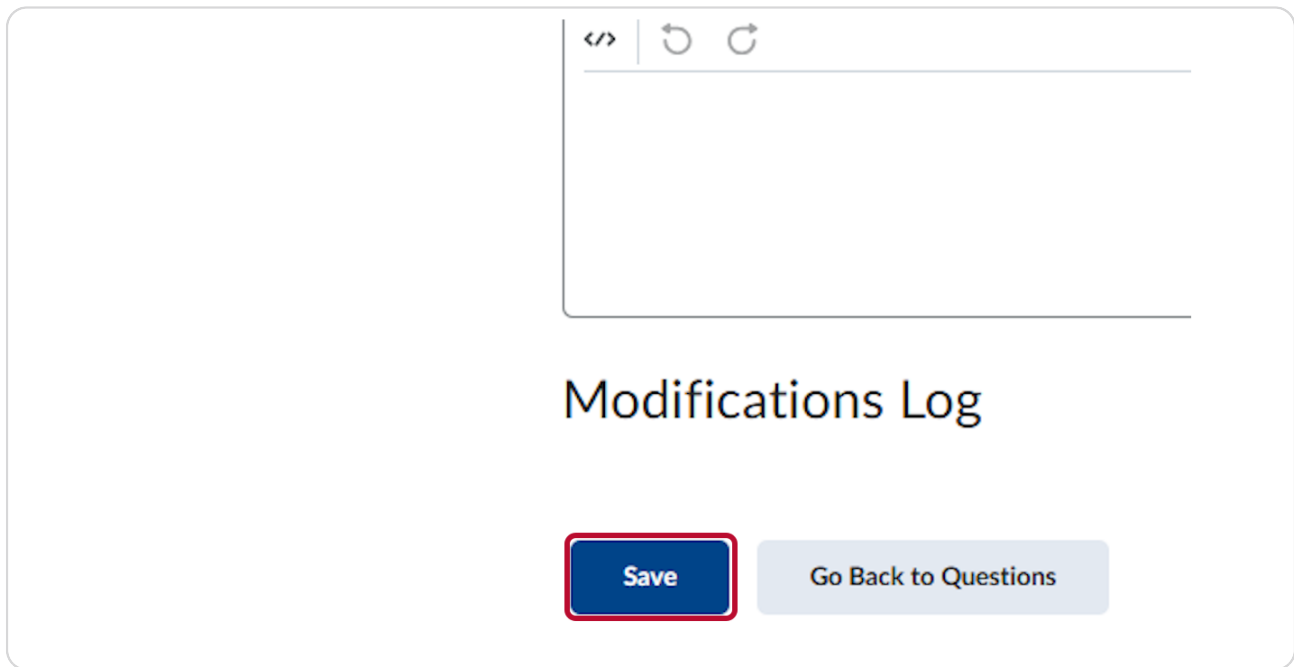
2

points

B *I* U ~~A~~ |   |    Σ  + Lato

STEP 16

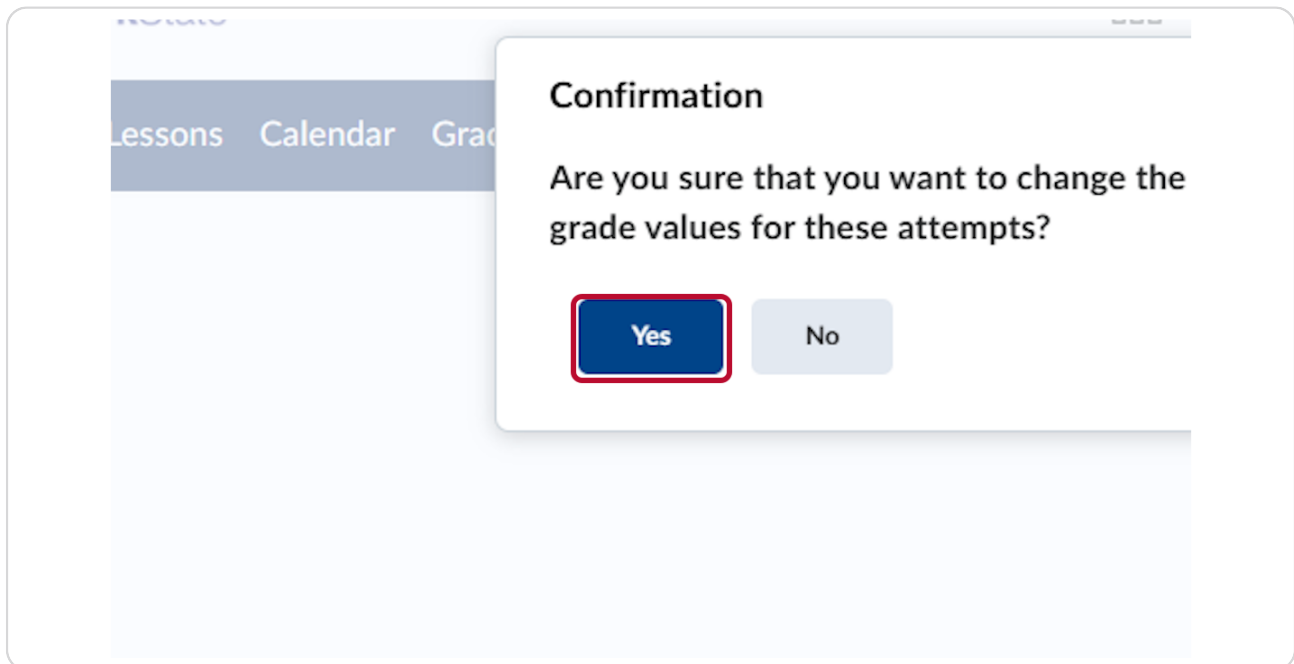
Click on Save



The screenshot shows a web interface with a code editor at the top right, containing a code icon, a refresh icon, and a save icon. Below the code editor is a section titled "Modifications Log". At the bottom of the interface, there are two buttons: a blue "Save" button with a red border, and a light blue "Go Back to Questions" button.

STEP 17

Click on Yes



The screenshot shows a confirmation dialog box titled "Confirmation". The text inside the dialog asks, "Are you sure that you want to change the grade values for these attempts?". Below the text are two buttons: a blue "Yes" button with a red border, and a light blue "No" button. The background of the dialog shows a blurred view of a web interface with a navigation bar containing the words "Lessons", "Calendar", and "Grade".

STEP 18

Click on Go Back to Questions

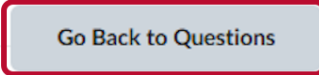
☐ Give to all attempts points

☒ Give to attempts with answer True ▾  points

Comment

Paragraph ▾ | **B** *I* U ▾ ~~A~~ |  ▾  ▾ |    Σ ▾

 |  

STEP 19

That's all you need to do to update a question or answer in a quiz that's in process.

